

# *Kingsburg Joint Union School District*

## *Kingsburg Elementary Charter School District*



WESLEY SEVER, Ed.D.  
Superintendent

MELANIE SEMBRITZKI  
Assistant Superintendent  
Curriculum & Instruction,  
Special Projects

### INTERDISTRICT TRANSFER INFORMATION

If you currently reside beyond the Kingsburg Elementary Charter School District boundaries and would like your child to attend school in Kingsburg, you may request an Interdistrict Transfer. Because KECSD is a charter district, you do not need to be released from your district of residency. Interdistrict Transfer Requests are accepted throughout the year.

The Interdistrict Transfer Request Form may be obtained at any KECSD school office, the District Office, or on our website at [www.kesd.org](http://www.kesd.org) (Click on *For Parents* and *General Forms*.) Interdistrict requests will be submitted to the Governing Board each month for current year requests. You will receive a letter in the mail regarding the status of your request within 30 calendar days from the date of receipt of the request or you may call the day following the Board meeting.

For future year requests, you will receive notice of the status of your request as soon as possible following the May Board meeting but no later than 14 calendar days following the beginning of the school year for which enrollment is sought.

*Parents have the right to appeal the Interdistrict Transfer decision. You may provide additional information to be heard by the Governing Board at the next regularly scheduled Board Meeting. The Board's decision is final.*

- **Interdistrict approvals are valid for one year only and must be renewed annually**
- The request may be submitted:
  - In Person
  - Via Fax: 559-897-4784
  - Via Email: [sballard@kesd.org](mailto:sballard@kesd.org)

Students on Interdistrict Transfers may now ride the KECSD buses to and from school. You may take your child to the bus stop closest to your home. Information regarding bus schedules, procedures, and rules for riding the bus are available at the school sites.

Please feel free to contact me should you have any questions or would like more information.

Sincerely,

Sarah Ballard  
Executive Assistant to the Superintendent