



Kingsburg Elementary Charter School District

INTERDISTRICT TRANSFER REQUEST

Annual renewals must be submitted by February 1st for notification of approval/non-approval by June 30th. Mid-year requests must be submitted by the first of the month for consideration in that current month's Governing Board meeting. All requests must be approved by the Governing Board before enrollment of the student.

School Year _____ New Renewal Currently Enrolled- Recently Moved Out of District

Student Name _____ Date of Birth _____ Grade _____

School District of Residence _____ Home/Cell Phone _____ Work Phone _____

Parent/Guardian Name(s) _____ Email _____

Address _____

(P.O. Box # will not be accepted)

City _____ State _____ Zip _____

Is your child enrolled in a Special Education Program (Speech, RSP, other) or have an active IEP? No _____ Yes _____

If yes, which program(s): Speech _____ RSP _____ Other (please explain) _____

Has your child been suspended, expelled, facing expulsion, or experienced behavioral challenges? No _____ Yes _____

If yes, from what school? _____ Please explain circumstances _____

Reason for requesting an Interdistrict Transfer _____

For site-based new requests, the following documents from your child's previous district must be attached. Requests will not be considered without these documents.

✓ **Grades Report**

✓ **Attendance Report**

✓ **Discipline Report**

Should the request be approved, I understand and agree:

- that the request will be **valid for one year only and must be renewed annually no later than February 1st**;
- that I will notify the school of any changes regarding the information on this application;
- that I am willing to abide by the conditions of the Kingsburg Elementary Charter School District Charter;
- **that my child may go to the nearest bus stop and ride the bus to school. Schedules and information are available at the school sites.**

Please Note: This agreement, if approved, may be cancelled at any time during the school year for any of the following reasons: 1. Overcrowded classrooms; 2. Poor attendance; 3. Poor academic performance; 4. Poor citizenship; 5. Providing false information in making this request; and 6. Going through the SARB process.

I certify that all information provided in this application and any supporting documents are true and correct. Should my request for an Interdistrict Transfer be accepted by the Kingsburg Elementary Charter School District, I agree to the above conditions and stipulations.

Parent/Guardian Signature

Date

Office Use Only

Approved: _____ Denied: _____

Superintendent's Signature