

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

November 13, 2017

**Kingsburg Elementary Charter School District Office Board Room
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Mrs. Smith Quinn, called the meeting to order at 4:00 p.m.

Board Members Present:

Karyll Smith Quinn, President
Russell Osato, Clerk
Rev. Edward Ezaki, Member
Connie Lunde, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Nick Taylor, Ed.D., CBO

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to approve the November 13, 2017, Board agenda as submitted.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. Dr. Sever invited the Board and community to the Rafer Johnson Jr. High performance of *There's a Monster in My Closet!* directed by Josh Merritt. Performances are November 10th, 11th, 16th, 17th, and 18th at 7pm in the Rafer Auditorium. Tickets are \$8 for adults and \$5 for students and seniors.
 - 5.1.2. Educator of the Year Awards – Thursday, November 16, at 7 pm in the Saroyan Theater, Fresno County Office of Education will be honoring our administrator of the year, Misti Jennings, our Classified Employee of the Year, Martha Smith Risenhoover, and our Educator of the Year, Terri Wilson. They will be receiving recognition and going on stage. Congratulations to these well-deserving employees.
 - 5.1.3. Kingsburg Elementary will have the annual Christmas Luncheon on Thursday, December 14, 2017, 2:00 p.m., in the Lincoln Cafeteria. Invitations will be sent out at the end of the week.

- 5.1.4. Lincoln School had their annual Jog a Thon on October 27th. Students raised more than \$27,000 thanks to pledges from parents and community members.
- 5.1.5. The 24th Annual March a Thon took place on October 25th and was a great success bringing in over \$4,700. Thank you to Band Director Kimbi Sigle and the Kingsburg Elementary Music Boosters for organizing this event each year and the community for supporting our music programs.
- 5.1.6. Chevron- Fuel Your School Grants – Chevron is working with DonorsChoose.org again this year to help K-12 teachers in public schools get the supplies they need for eligible public school classroom projects. Teachers in our district were encouraged to apply and many had their projects fully funded:
 - Mr. Manuszak, 6th Grade at Reagan \$932 for books
 - Mrs. Heredia, 1st Grade at Roosevelt \$1,337 for art supplies
 - Ms. Schmal, 5th Grade at Reagan \$1,463 (two projects) for flexible seating
- 5.1.7. Dr. Sever shared a leadership message that was shared with the District Leadership Team earlier this month. Leading with Moral Courage by K. Cooke: Knowing what is right doesn't mean much unless you do what's right. Moral courage is found at the intersection of, 1) action based on core values, 2) awareness of risks, and 3) willingness to endure hardship. "Right versus Right" dilemmas beg for moral courage, remember to analyze this dilemma and potential actions by looking at: individual versus community, truth versus loyalty, short term versus long term, and justice versus mercy. Through our courage, the courage of others is strengthened.
- 5.1.8. Ignite Visibility – Mrs. Jennings addressed the Board with a report on CVHS advertising efforts. CVHS has used Ignite Visibility, Valley PBS/KidsNite Campaign, Facebook, and Lee Advertising to increase enrollment at the Home School. They had originally wanted to use Ignite for 3 months, but after the success they have had in increasing enrollment, they will be extending the use of services with the company through January. Her current recommendations going forward are to continue Ignite through January 2018, continue Facebook on-going through the fiscal year, continue PBS/KidsNite through January 2019, and discontinuing Lee Advertising. The Board thanked Mrs. Jennings for time and effort she has put in to increasing enrollment from 125 students in August to currently 140 students.
- 5.1.9. Dr. Taylor, Dr. Sever, and Mrs. Sembritzki spoke at each site staff meeting last week and discussed adding a professional development day to the calendar as well as updating staff on upcoming projects and how they will be funded.

6. Assistant Superintendent's Report

- 6.1. Mrs. Sembritzki presented a PowerPoint reviewing the State Dashboard and Local Indicators and shared related data used to measure student progress. State indicators include: Academic, English Learner, Chronic Absentee, Graduation Rate, Suspension Rate, and College/Career. Local indicators include: Basic Conditions at School, Implementation of State Academic Standards, Parent Engagement, and Local Climate Survey. The local indicators are for LCFF priorities where data is not collected at the state level. The LEAs will measure and report on their progress through the Dashboard based on locally collected data. The state indicators are uploaded to the Dashboard from CALPDS, CELDT, Smarter Balance and CAASPP ELA scores. The Equity Report on the State Dashboard will show local indicators for the district and if they have been met, not met, or not met for two years. The Equity Report will also show state indicators and student performance based on colored reference charts of blue (highest), green, yellow, orange, and red (lowest). The State Dashboard is set to go live to the public by the end of this month.

7. CBO's Report

- 7.1. Dr. Taylor addressed the Board regarding upcoming projects. He recently updated staff on all of the construction coming up very soon. Dr. Taylor will be meeting with baseball, softball and soccer groups this week to let them know about upcoming projects and how it will effect them. The RJJH track will be the first item to be completed. This coming Thursday, the Bond Committee will meet to discuss the timeline for this first project.
- 7.2. Assembly Bill #10 – Requires all school districts to supply feminine hygiene products, free of charge, in half of the women's restrooms in grades 6-12. Dr. Taylor will be looking at the

products and dispensers and get started with the installations. This is a new federal requirement beginning January 2018.

ACTION

8. Consent Agenda
 - 8.1. Consider Approval of Minutes – October 16, 2017, Board Meeting
 - 8.2. Consider Approval of Cash Balances
 - 8.3. Consider Approval of Budget Report
 - 8.4. Consider Approval of Accounts Payable Report
 - 8.5. Consider Approval of Request to Surplus Equipment
 - 8.6. Revised 2017-2018 Employee Stipend Schedule

Items 8.1.-8.6.

Moved: Rev. Ezaki; Seconded: Mrs. Lunde

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

BUSINESS SERVICES

9. Consider Approval of Fresno County SELPA Elements of the Local Plan for Special Education

Moved: Mr. Yanes; Seconded: Mr. Osato

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

10. Consider Adoption of Resolution 18-06: Fresno County Plan for Providing Educational Services to Expelled Youth for Years 2018-2021

Moved: Rev. Ed Ezaki; Seconded: Mr. Yanes

Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

11. Consider Approval of Initial Payment for Design and Bid Work for Projects at Rafer Johnson Jr. High

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

CURRICULUM AND INSTRUCTION

12. Consider Approval of State Dashboard and Local Indicators

Moved: Rev. Ed Ezaki; Seconded: Mrs. Lunde

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

13. Consider Approval of Teacher/Staff Developed Units of Study for Science and Social Studies for Grades TK-8

Moved: Mrs. Lunde; Seconded: Mr. Osato

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

HUMAN RESOURCES

14. Consider Approval of Administrative Solutions, Inc., Amendment to 2018 Flexible Spending Account

Moved: Rev. Ezaki; Seconded: Mr. Yanes

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

ADMINISTRATIVE SERVICES

15. Consider Adoption of Resolution No. 18-05: In the Matter of Setting the Day and Time of the Annual Organizational Meeting of the Board: Monday, December 11, 2017, 4:00 p.m.

Moved: Mr. Yanes; Seconded: Rev. Ezaki

Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

16. Consider Approval of Nominations for CSBA 2018 Delegate Assembly

This agenda item died for lack of motion.

17. Consider Approval of Board Policies/Administrative Regulations/Exhibits
17.1. New BP/AR 3230: Business and Noninstructional Operations - Federal Grant Funds

Moved: Rev. Ezaki; Seconded: Mr. Osato

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

PUBLIC COMMENT

18. Public Comment on Agendized and Non-Agendized Items
No comments were received from the public.

19. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting and Organizational Meeting: Monday, December 11, 2017, 4:00 p.m., District Office Board Room

CLOSED SESSION

20. Conference with Labor Negotiators (Government Code Section 5457.6)
20.1. Agency Designated Representative: Dr. Wesley Sever, Superintendent
20.2. Employee Organization: CSEA Unit No. 879

21. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

- 22. Public Employee Employment
 - 22.1. Certificated Personnel
 - 22.1.1. Consider Approval of Request to Hire Teacher, Independent Study (.5 FTE), Grades K-8 – Central Valley Home School
 - 22.2. Classified Personnel
 - 22.2.1. Consider Approval of Request to Hire Paraprofessional, Categorical – Lincoln Elementary School
- 23. Pupil Personnel
 - 23.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)
 - 23.1.1. Consider Approval of 2017-18 New Attendance Requests – Site-Based Program
 - 23.1.2. Consider Approval of 2017-18 New Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

24. Report of Actions Taken in Closed Session

Action taken on agenda item 22.1.1.:

Moved: Mr. Yanes; Seconded: Rev. Ezaki, to approve the following:

- Request to Hire Erin Matlak, Independent Study Teacher (.5 FTE), Grades K-8 – Central Valley Home School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 22.2.1.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to approve the following:

- Request to Hire Evelyn Wiest, Paraprofessional, Categorical – Lincoln Elementary School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda items 23.1.1. – 23.1.2.:

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to take the following action:

- 2017-18 New Attendance Requests – Site-Based Program – Approved all requests.
- 2017-18 New Attendance Requests – CVHS – Approved all requests.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

25. Adjourn

The meeting was adjourned at 5:54 p.m.