

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

May 18, 2015

**Kingsburg Elementary Charter School District Office Board Room
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call

President Frank Yanes called the meeting to order at 4:00 p.m.

Board Members Present:

Rev. Edward Ezaki, Member
Connie Lunde, Clerk
Russell Osato, Member
Karyll Smith Quinn, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent

2. Pledge of Allegiance

3. Moment of Contemplative Silence

4. Approval of Agenda

Moved: Mr. Osato; Seconded: Mrs. Smith Quinn, to approve the May 18, 2015, Board agenda with the following addenda:

- Delete Agenda Item 16.
Consider Approval of Fresno Co. Plan for Providing Educational Services to Expelled Youth July 1, 2015 – June 20, 2018
- Addendum to Closed Session, Classified Personnel – New Agenda Item 23.2.4.
Consider Acceptance of Resignation: Cook I – Washington Elementary School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report

5.1. Communications

5.1.1. 2014-15 Second Interim Report Certification

FCOE has concurred with the District's Positive Certification and reported the findings to the CDE State Controller's Office.

5.1.2. 2014-15 Parent Survey Comments Review

Principals shared the parents' comments with their staff members. Over half of the surveys returned had comments, most of which were very positive.

5.1.3. Proposed 2015 Qualified Zone Academy Bond (QZAB)

The district received a letter from Fresno County Office of Education, verifying that the district has the resources for the QZAB.

5.1.4. Graduation Schedules

Central Valley Home School: Tuesday, May 26, 6:00 p.m., at Roosevelt. RJJH:
Wednesday, June 3, 6:30 p.m., at KHS.

5.2. Recognitions

5.2.1. PBIS

Congratulations to Laura North and Rafer staff for receiving a silver award for PBIS. This is Rafer's second year of a three-year program, making them eligible for the silver award. PBIS is making a big difference. It is a school-wide program. Students are learning life skills and coping so it doesn't lead to a suspension or expulsion. Character Counts and Olweus fall under the umbrella of PBIS. Suspensions and expulsions are down. Staff members are still addressing the inappropriate behavior, but PBIS is more rehabilitative in nature and has been very successful. Reagan implemented PBIS this year. Next year it will be a district-wide program.

5.2.2. Emergency Procedures - Thank You

Thank you to Shirley Esau and the Washington staff for their quick response and action in a recent emergency situation at their school site. Their first priority was the safety of students. It was impressive that all students were evacuated from the facility in less than seven minutes. In addition, Wes thanked the grounds, maintenance, and food service crews, and other personnel who assisted in organizing food, safety, and parent pickup. Thank you to Rev. Ed Ezaki and Kingsburg Community Church for allowing the district to use their facility as the evacuation site.

5.2.3. Thank You Note for Retirement Gift

Shirley Esau, Principal, Washington Elementary School, wrote a note of thanks to the Board for her retirement gift. We appreciate her years of service to the district.

6. Assistant Superintendent's Report

6.1. Testing/Common Core

Students in grades 3-8 are almost finished with testing. Melanie Sembritzki shared the district's Take 5 - Common Core video with the Board. Board members were very impressed with the video. Mrs. Sembritzki thanked Jason Wood for all his hard work on the video.

7. Qualified Zone Academy Bond (QZAB) Review

Chris Bristow, from Indoor Environmental Services (IES), reviewed the QZAB with the Board.

8. First Reading: Board Policies/Administrative Regulations/Exhibits

8.1. Revised AR 4121 – Certificated Personnel: Temporary/Substitute Personnel

8.2. Revised AR 4161.1/4361.1 – Personnel: Personal Illness/Injury Leave

- 8.3. Revised AR 4161.2/4261.2/4361.2 – All Personnel: Personal Leaves
- 8.4. Revised AR 4261.1 – Classified Personnel: Personal Illness/Injury Leave

These policies were revised as a result of the passage of AB 1522. Dr. Sever thanked Carol Williamson for working on these policies. More clarification has been received since the revised policies were placed on this Board agenda. More revisions need to be made to the policies before they are adopted. They will be given to the Board for a second reading during the June Board meeting.

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Proceeding with a Self-Funding Energy Retrofit Program in Conjunction with Proposition 39 Energy Funding

No comments were received during the public hearing.

RECONVENE PUBLIC SESSION

ACTION

- 9. Consent Agenda
 - 9.1. Consider Approval of Minutes – April 20, 2015, Board Meeting
 - 9.2. Consider Approval of Cash Balances
 - 9.3. Consider Approval of Budget Report
 - 9.4. Consider Approval of Accounts Payable Report

Moved: Rev. Ezaki; Seconded: Mr. Osato

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes

Motion Carried: 5-0

BUSINESS SERVICES

- 10. Consider Adoption of Resolution No. 15-10: Findings for Proposition 39 and Government Code Section 4217.12, Approval of Facility Solutions Agreement for Construction, Installation of Energy Efficiency Measures on Selected District Sites

Moved: Rev. Ezaki; Seconded: Mrs. Lunde, to adopt the resolution with the motion to authorize the Superintendent to accept and make further changes to the resolution as deemed necessary and appropriate, based on the Superintendent's discretion and discussion with legal counsel.

Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes

Motion Carried: 5-0

- 11. Consider Approval of Facility Solutions Agreement with Indoor Environmental Services (IES)

Moved: Rev. Ezaki; Seconded: Mrs. Lunde, to approve the agreement with the motion to authorize the Superintendent to accept and make further changes to the agreement as deemed necessary and appropriate, based on the Superintendent's discretion and discussion with legal counsel.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

12. Consider Approval of Legal Services Agreement with Kidd P. Crawford

Moved: Mr. Osato; Seconded: Mrs. Smith Quinn
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

13. Consider Adoption of Resolution No. 15-11: Education Protection Account 2015-2016

Moved: Rev. Ezaki; Seconded: Mr. Osato
Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

14. Consider Adoption of Resolution No. 15-12: Approving the Issuance of Qualified Zone Academy Bonds ("QZABS") for Schools Owned by the Kingsburg Elementary Charter School District of Fresno County, California ("District") and the Sale of the QZABS

Moved: Rev. Ezaki; Seconded: Mrs. Lunde
Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

HUMAN RESOURCES

15. Consider Approval of 2015-2016 Staff Contracts

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

CURRICULUM AND INSTRUCTION

16. Consider Approval of Fresno County Plan for Providing Educational Services to Expelled Youth July 1, 2015 – June 30, 2018 – This item was deleted from the agenda, as further revisions are going to be made by Fresno County. It will be brought back to the Board next month, should those revisions be completed.

ADMINISTRATIVE SERVICES

17. Set Date, Time, and Location of Next Board Meeting: Monday, June 15, 2015, 4:00 p.m., District Office Board Room

PUBLIC COMMENT – 4:50 P.M.

18. Public Comment on Agendized and Non-Agendized Items
Bonnie Holsonbake addressed the Board, thanking Laura North and the Rafer Johnson Jr. High School staff for being so committed to their students. She also thanked Dr. Sever and the Governing

Board for their support of the schools and their staff members. Mrs. Holsonbake commented that she was very happy that the district did not need a teacher's union.

CLOSED SESSION - 5:00 p.m.

19. Student Discipline (Ed. Code, §48900 et seq.)
The Board will consider student matters. The Education Code requires closed sessions in these cases to prevent disclosure of confidential student record information.
 - 19.1. Hearing and Consideration of Student Expulsion Recommendations
 - 19.1.1. Case No. 14-08
20. Conference with Labor Negotiators (Government Code Section 5457.6)
 - 20.1. Agency Designated Representative: Dr. Wesley Sever, Superintendent
 - 20.2. Employee Organization: CSEA Unit No. 879
21. Conference with Labor Negotiators (Government Code Section 5457.6)
 - 21.1. Agency Designated Representative: Board President
 - 21.2. Unrepresented Employee: Superintendent
22. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
23. Public Employee Employment
 - 23.1. Certificated Personnel
 - 23.1.1. Consider Acceptance of Resignation for Purposes of Retirement: Grade 2 Teacher – Lincoln Elementary School
 - 23.1.2. Consider Acceptance of Resignation: Choral Teacher – Reagan Elementary School and Rafer Johnson Jr. High School
 - 23.1.3. Consider Acceptance of Resignation: ELA/History Teacher, Grade 7 – Rafer Johnson Jr. High School
 - 23.1.4. Consider Acceptance of Resignation: Grade K-8 Teacher – Central Valley Home School
 - 23.1.5. Consider Approval of Request for Employee Leave of Absence - Grade 7/8 Teacher (Government Code Section 54957)
 - 23.2. Classified Personnel
 - 23.2.1. Consider Approval of Request to Hire Assistant Secretary – Roosevelt Elementary School
 - 23.2.2. Consider Approval of Request to Hire Custodian – Lincoln Elementary School
 - 23.2.3. Consider Approval of Request to Hire Paraprofessional, RSP – Reagan Elementary School
24. Pupil Personnel
 - 24.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)
 - 24.1.1. Consider Approval of 2014-15 New Attendance Requests – Site-Based Program
 - 24.1.2. Consider Approval of 2015-16 New Attendance Requests – Site-Based Program
 - 24.1.3. Consider Approval of 2015-16 Renewal Attendance Requests – Site-Based Program

RECONVENE PUBLIC SESSION

ACTION

25. Report of Actions Taken in Closed Session

Action Taken on Agenda Item 19.1.1.

Moved: Rev. Ezaki; Seconded Mr. Osato, to accept staff recommendation to ratify the stipulated expulsion for the remainder of the 2014-15 school year and the first semester of the 2015-16 school year. The student may petition for readmittance at the end of the first semester of the 2015-16 school year.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

Action Taken on Agenda Item 22.

Moved: Mrs. Smith Quinn; Seconded: Rev. Ezaki, to uphold Dr. Sever's complaint investigation findings and not hold a hearing on the appeal.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

Action Taken on Agenda Items 23.1.1. – 23.1.4.

Moved: Rev. Ezaki; Seconded: Mr. Osato, to accept the following:

- Resignation for Purposes of Retirement: Clariss Morris, Grade 2 Teacher – Lincoln Elementary School
- Resignation: Michael Gutierrez, Choral Teacher – Reagan Elementary School and Rafer Johnson Jr. High School
- Resignation: Theresa Needham, ELA/History Teacher, Grade 7 – Rafer Johnson Jr. High School
- Resignation: Lora Schutz, Grade K-8 Teacher – Central Valley Home School:

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

Action Taken on Agenda Item 23.1.5.

Moved: Mr. Osato; Seconded: Mrs. Smith Quinn to approve Request for Employee Leave of Absence – Lisa Kiser, Grade 7/8 Teacher (Government Code Section 54957)

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

Action Taken on Agenda Items 23.2.1. – 23.2.4.

Moved: Mrs. Lunde; Seconded: Mr. Osato, to approve/accept the following:

- Request to Hire Michelle Roehlk, Assistant Secretary – Roosevelt Elementary School
- Request to Hire Carol Anderson – Paraprofessional, RSP – Lincoln Elementary School
- Request to Hire Mark Rodriguez, Custodian – Lincoln Elementary School
- Request to Hire JoAnna Lewis, Paraprofessional-RSP – Reagan Elementary School
- Resignation: Katie Bass, Cook I – Washington Elementary School Request to Hire DeAnne Salazar - Office Clerk – Rafer Johnson Jr. High School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

Action Taken on Agenda Items 24.1.1. – 24.1.3.

Moved: Rev. Ezaki; Seconded: Mr. Osato, to approve the following:

- 2014-15 New Attendance Requests – Site-Based Program – Approved request #'s 64-66.
- 2015-16 New Attendance Requests – Site-Based Program – Approved all requests.
- 2015-16 Renewal Attendance Requests – Site-Based Program – Approved request #'s 99 and 100.

26. Consider Approval of Addendum to Superintendent's Contract

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn, to approve a contract addendum to the Superintendent's contract regarding participation in a 403(b) plan.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes

Motion Carried: 5-0

27. Adjourn

The meeting was adjourned at 6:30 p.m.