

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

July 26, 2016

**Kingsburg Elementary Charter School District Office Board Room
1310 Stroud Avenue
Kingsburg, California 93631**

3:30 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Connie Lunde, called the meeting to order at 3:30 p.m.

Board Members Present:

Connie Lunde, President
Karyll Smith Quinn, Clerk
Russell Osato, Member

Board Member(s) Absent:

Rev. Edward Ezaki, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Nick Taylor, Ed.D., CBO

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Osato; Seconded: Mrs. Smith Quinn, to approve the July 26, 2016 Board agenda with the following addenda:

- Addendum to Consent Agenda
 - ✓ New Agenda Item 9.10.: Consider Approval of Agreement with DWK for Professional Services
- Addendum to Closed Session: Classified Personnel
 - ✓ New Agenda Item 27.3.5.: Consider Acceptance of Resignation: Paraprofessional/Clerk – Island Community Day School
- Addendum to Closed Session: Pupil Personnel
 - ✓ New Agenda Item 28.1.4.: Consider Approval of 2016-17 Renewal Attendance Requests – Site-Based Program

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Motion Carried: 3-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. DSA Certification of Compliance – The DSA has certified that the Lincoln improvements (the well) have been 100% completed.
 - 5.1.2. Parent of Rafer Student – Dr. Sever read a letter of appreciation for Laura North and Rafer staff from Rafer Parent, Erica Hunter.
 - 5.1.3. Notice and Order of Election Consolidation – This document complies with Education Code, sections 5323 and 5340. It is for information only. No action is required.
 - 5.1.4. Approval of LCAP – Mrs. Sembritzki received word that FCOE has approved the LCAP. Well done, Melanie! Thanks for all your hard work. It is appreciated!
 - 5.1.5. A+ Credit Rating from Standard and Poor's was received in preparation for selling the bonds. Thanked Dr. Taylor for preparing for that rating interview and passing it with flying colors.
 - 5.1.6. Roosevelt Principal/PBIS Coordinator – Dr. Sever introduced Shawn Marshall to the Board members.
6. Assistant Superintendent's Report
 - 6.1. Mrs. Sembritzki thanked the Board for allowing teachers to have two-week planning sessions during the summer. The teachers worked very hard. Mrs. Sembritzki gave the Board copies of a teacher survey that was completed after the planning sessions ended. Chad Bennet, Rafer teacher who attended the sessions, thanked the Board for providing a stipend.
 - 6.2. International Literacy Conference – Mrs. Sembritzki reported on the conference she attended during the summer. The conference was great!
 - 6.3. EL Summer School – Sessions started July 18. The last day is August 4. Students meet in Rooms 3 and 4 at Lincoln. It runs from 8:30 to 11:30, Monday through Thursday.
7. CBO's Report
 - 7.1. Update on summer projects - The gates were replaced at Washington. Fire alarms are finished. Roosevelt and Rafer bell systems are in place. Lincoln office has a lot of work in progress. Aggregate floors at CVHS were replaced with carpet.
 - 7.2. Food Service Appreciation – Last week of school, a BBQ was held for the food service staff.
 - 7.3. Maintenance/Ground BBQ – This will take place on Friday, July 29, at Lost Lake Park.
 - 7.4. Project Surf Camp – August 4 at Morro Bay. This is a camp for special needs students. Brad Bergstrom has 10 special needs students from Kingsburg who will be attending. Principals of the students have been invited.

PUBLIC COMMENT

8. Chad Bennett, Rafer Johnson Jr. High School Science teacher, addressed the Board.

ADJOURN FOR PUBLIC HEARING¹

PUBLIC HEARING

Quarterly Report on Williams Uniform Complaints
No comments were received from the public.

¹ Rev. Ezaki joined the meeting in progress.

RECONVENE PUBLIC SESSION

ACTION

9. Consent Agenda
 - 9.1. Consider Approval of Minutes – June 16, 2016, Board Meeting
 - 9.2. Consider Approval of Minutes – July 11, 2016, Special Board Meeting
 - 9.3. Consider Approval of Cash Balances
 - 9.4. Consider Approval of Budget Report
 - 9.5. Consider Approval of Accounts Payable Report
 - 9.6. Consider Approval of Request to Surplus Equipment
 - 9.7. Consider Approval of Illuminate Education, Inc., Software Services Agreement
 - 9.8. Consider Approval of Agreement with Achieve 3000 for Literacy Solutions License and Professional Development Services
 - 9.9. Consider Approval of Operations and Maintenance Agreement with Famand, Inc., DBA Indoor Environmental Services (IES)
 - 9.10. Consider Approval of Agreement with DWK for Professional Services

Moved: Mrs. Smith Quinn; Seconded: Mr. Osato

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Motion Carried: 4-0

BUSINESS SERVICES

10. Consider Adoption of Resolution No. 17-01 Declaring Intention to Reimburse Expenditures from the Proceeds of Obligations to be Issued by the Kingsburg Elementary Charter School District

Moved: Rev. Ezaki; Seconded: Mr. Osato

Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Motion Carried: 4-0

11. Consider Adoption of Resolution No. 17-02 Authorizing the Issuance and Sale of General Obligation Bonds, Election of 2016, Series A, in the Aggregate Principal Amount Not to Exceed \$3,500,000 and Approving Related Documents and Actions

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Motion Carried: 4-0

12. Consider Adoption of Resolution No. 17-03 Requesting the Boards of Supervisors of the Counties of Fresno, Tulare, and Kings to Establish Tax Rate for Bonds to be Sold During Fiscal Year 2016-17, and Authorizing Necessary Actions in Connection Therewith

Moved: Mrs. Smith Quinn; Seconded: Mr. Osato

Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Motion Carried: 4-0

13. Consider Adoption of Resolution No. 17-04 Certifying all Proceedings in the June 7, 2016 General Obligation Bond Election

Moved: Rev. Ezaki; Seconded: Mr. Osato

Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Motion Carried: 4-0

14. Consider Adoption of Resolution No. 17-05 Authorizing Designated Personnel to Sign Documents for Child Development Services

Moved: Mr. Osato; Seconded: Rev. Ezaki

Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Motion Carried: 4-0

15. Consider Adoption of Resolution No. 17-06 Establishing Temporary Interfund Transfers of Special or Restricted Fund Moneys

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn

Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Motion Carried: 4-0

16. Consider Approval of Disclosures by Isom Advisors as Municipal Advisor Pursuant to MSRB Rule G-42

Moved: Mr. Osato; Seconded: Rev. Ezaki

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Motion Carried: 4-0

HUMAN RESOURCES

17. Consider Approval of Revised Job Description – Food Service Clerk

Moved: Mrs. Smith Quinn; Seconded: Mr. Osato

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Motion Carried: 4-0

18. Consider Approval of Revised Classified Administrative/Supervisory/Confidential Salary Schedule

Moved: Mr. Osato; Seconded: Rev. Ezaki

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Motion Carried: 4-0

CURRICULUM AND INSTRUCTION

19. Consider Approval of 2016-17 Consolidated Application

Moved: Mrs. Smith Quinn; Seconded: Mr. Osato

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Motion Carried: 4-0

20. Consider Approval of Single Plans for Student Achievement

20.1. Washington Elementary School

20.2. Roosevelt Elementary School

20.3. Lincoln Elementary School

20.4. Reagan Elementary School

20.5. Rafer Johnson Jr. High School

20.6. Central Valley Home School

20.7. Island Community Day School

Moved: Mrs. Smith Quinn; Seconded: Mr. Osato
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Motion Carried: 4-0

ADMINISTRATIVE SERVICES

21. Consider Approval of Quarterly Report on Williams Uniform Complaints

Moved: Mr. Osato; Seconded: Mrs. Smith Quinn
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Motion Carried: 4-0

22. Consider Approval of Board Policies/Administrative Regulations/Exhibits

22.1. Revised AR 4114: Certificated Personnel – Transfers

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Motion Carried: 4-0

23. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Thursday, August 11, 2016, 3:30 p.m., District Office Board Room

CLOSED SESSION

24. Conference with Labor Negotiators (Government Code Section 5457.6)

24.1. Agency Designated Representative: Dr. Wesley Sever, Superintendent

24.2. Employee Organization: CSEA Unit No. 879

25. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

26. Anticipated Litigation (Government Code Section 54956.9(b))

27. Public Employee Employment

27.1. Certificated Management

27.1.1. Consider Approval of Request to Hire Principal/District Coordinator, PBIS

27.2. Certificated Personnel

27.2.1. Consider Acceptance of Resignation for the Purposes of Retirement: Grade 1 Teacher, Roosevelt Elementary School

27.2.2. Consider Approval of Request to Hire Grade 5 Teacher, Reagan Elementary School

27.3. Classified Personnel

27.3.1. Consider Acceptance of Resignation: Food Service Clerk - Nutrition Services

27.3.2. Consider Acceptance of Resignation: Paraprofessional – Roosevelt Elementary School

27.3.3. Consider Approval of Request to Hire Paraprofessional, Categorical – Washington Elementary School

27.3.4. Consider Approval of Request to Hire Cook I – Washington Elementary School

27.3.5. Consider Acceptance of Resignation: Paraprofessional/Clerk – Island Community Day School

28. Pupil Personnel

28.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)

- 28.1.1. Consider Approval of 2016-17 New Attendance Requests – Site-Based Program
- 28.1.2. Consider Approval of 2016-17 New Attendance Requests – Central Valley Home School
- 28.1.3. Consider Approval of 2016-17 Renewal Attendance Requests – Central Valley Home School
- 28.1.4. Consider Approval of 2016-17 Renewal Attendance Requests – Site-Based Program

RECONVENE PUBLIC SESSION

ACTION

29. Report of Actions Taken in Closed Session

Action Taken on Agenda Item 27.1.1. – 27.3.5.

Moved: Mrs. Smith Quinn; Seconded: Rev. Ezaki, to approve/accept the following:

- Request to Hire Shawn Marshall, Principal/District Coordinator, PBIS
- Resignation: Caryl Martin, Grade 1 Teacher - Roosevelt Elementary School
- Request to Hire Karissa Jackson, Grade 5 Teacher - Reagan Elementary School
- Resignation: Lana Starner, Food Service Clerk - Nutrition Services
- Resignation: Kristine Johnston, Paraprofessional – Roosevelt Elementary School
- Request to Hire Danette Watson, Paraprofessional, Categorical – Washington Elementary School
- Request to Hire Rachel Lowther, Cook I – Washington Elementary School
- Resignation: Yvonne Perez, Paraprofessional/Clerk – Island Community Day School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Motion Carried: 4-0

Action Taken on Agenda Items 28.1.1. – 28.1.4.

Moved: Mr. Osato; Seconded: Rev. Ezaki, to approve the following:

- 2016-17 New Attendance Requests – Site-Based Program – Approved Request #'s 31-35.
- 2016-17 Renewal Attendance Requests – Site-Based Program – Approved Request # 100.
- 2016-17 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2016-17 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Motion Carried: 4-0

30. Adjourn

The meeting was adjourned at 5:00 pm