

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT

**GOVERNING BOARD MEETING
AND
ORGANIZATIONAL MEETING**

December 12, 2016

**Kingsburg Elementary Charter School District Office Board Room
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Connie Lunde, called the meeting to order at 4:00 p.m.

Board Members Present:

Connie Lunde, President
Karyll Smith Quinn, Clerk
Rev. Edward Ezaki, Member
Russell Osato, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Nick Taylor, Ed.D., CBO

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mr. Osato, to approve the December 12, 2016, Board agenda as submitted.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes

Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. 2015-16 Model School Award Funds – Congratulations to Rafer Johnson Jr. High School for achieving Gold Level status. They recently learned that, as a Fresno County, K-12 PBIS Model School, they will be receiving an additional award stipend to use for PBIS.

- 5.1.2. Reagan Winter Choir Concert and Rafer Winter Choral Concert – The choral concerts were great! The students did a great job. Josh Merritt is doing a great job. He has a lot of students and volunteers.
 - 5.1.3. Santa Lucia Christmas Parade Floats – All the floats looked amazing! Thanks to the schools for all their hard work. Lincoln Elementary School's float was awarded the Grand Prize and also First Place for the best Children's Christmas float. Rafer Johnson Jr. High School received third prize in their category, honoring veterans. Rotary wanted to thank the district for having the schools participate. They said it really made the parade.
 - 5.1.4. District Facebook Page – The District is transitioning from the blog to a District Facebook page. Sarah Ballard will be monitoring the Facebook page. It will be up and running on December 14, 2016.
 - 5.1.5. Field Trip Grant Notification – CVHS – Target awarded a grant in the amount of \$650 to CVHS so they may take a field trip to the Cat Haven in Dunlap.
 - 5.1.6. Christmas Luncheon – The annual District Christmas Luncheon is this Thursday, December 15, at 2:00 p.m., in the Lincoln Cafeteria.
 - 5.1.7. Helping Families in Need in the District – Thank you to Mary Silva and Jill Bowie for all the work they do to help families in need in our district.
6. Assistant Superintendent's Report
- 6.1. LCAP – The local control plan is not just for the district, but the community as well. The plan will be shared with all stakeholders. Dr. Sever thanked Mrs. Sembritzki for getting everyone's input. She has trained the principals regarding procedures to gather input from stakeholder groups.
 - 6.2. Winter Workshops – Twenty-four people will be attending workshops during Winter Break. Jenean Bray will facilitate one workshop, and someone from Tulare County Office of Education will facilitate the second workshop.
7. CBO's Report
- 7.1. Projects
 - 7.1.1. Fencing – A piggy-back bid has been submitted to Fresno County for the fencing around the solar farm at the District Office.
 - 7.1.2. Professional Development Building at the District Office – The architect has submitted plans for electrical and then he will be able to proceed with the layout design of the building.
 - 7.2. Food Services – Nadine Freeman sent her gratitude to everyone for their support. She especially wanted to thank Leah Underwood and Maggie Gonzales for their help.

CONVENE ORGANIZATIONAL MEETING

- 8. Consider Adoption of Resolution No. 17-18 In the Matter of Unopposed and Insufficient Nominations of Governing Board Elections; No Election; Seating at Annual Organizational Meeting

Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn
 Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
 Mr. Yanes - Yes
 Motion Carried: 5-0

- 9. Administer Oath of Office to Board Members
 Dr. Sever administered the oath of office to Board members Connie Lunde and Frank Yanes.

- 10. Election of Officers
 - 10.1. President

Moved: Rev. Ezaki; Seconded: Mr. Yanes, to nominate Mrs. Smith Quinn as President for 2017.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes - Yes

Motion Carried: 5-0

10.2. Clerk

Moved: Mr. Yanes; Seconded: Rev. Ezaki, to nominate Mr. Osato as Clerk for 2017.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes - Yes

Motion Carried: 5-0

10.3. Secretary

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to nominate Dr. Sever as Secretary for 2017.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes - Yes

Motion Carried: 5-0

11. Consider Approval of Statement of Facts

Moved: Mrs. Lunde; Seconded: Mr. Osato

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

12. Consider Approval of Voting Certificate: Representative and Alternate Representative – County Committee on School District Organization

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to nominate Mrs. Smith Quinn as Representative and Mr. Osato as Alternate Representative

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes - Yes

Motion Carried: 5-0

13. Consider Approval of Authorized Signature Permit

Moved: Mr. Yanes; Seconded: Rev. Ezaki

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes - Yes

Motion Carried: 5-0

14. Consider Approval of Mailing Permit

Moved: Mrs. Lunde; Seconded: Rev. Ezaki

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes - Yes

Motion Carried: 5-0

15. Consider Approval of Proposed 2017 Board Meeting Dates

Moved: Mr. Yanes; Seconded: Rev. Ezaki, to approve the 2017 Board meeting dates as follows:

Board meetings will take place on the third Monday of each month. There may be a few exceptions when holidays occur on the third Monday of the month. Meetings will begin at 4:00 pm unless otherwise noted. The schedule is subject to change.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

RECONVENE REGULAR MEETING

ACTION

16. Consent Agenda

- 16.1. Consider Approval of Minutes – November 17, 2016, Board Meeting
- 16.2. Consider Approval of Cash Balances
- 16.3. Consider Approval of Budget Report
- 16.4. Consider Approval of Accounts Payable Report
- 16.5. Consider Approval of Request to Surplus Equipment

Moved: Mr. Yanes; Seconded: Mrs. Lunde
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

BUSINESS SERVICES

17. Consider Adoption and Certification of 2016-17 First Interim Budget Report

Moved: Mr. Yanes; Seconded: Rev. Ezaki
Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

18. Consider Approval of Bid for Architectural Services

Moved: Mr. Yanes; Seconded: Mr. Osato, to award the bid for Bond Measure “A” projects to Darden Architectural Firm. The contract for Darden’s architectural services was approved pending review by the District’s legal services. Both Darden and S.I.M. architectural firms will be placed on a list of approved firms that may do architectural projects for the district.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

HUMAN RESOURCES

19. Consider Approval of Request to Offer a \$1,000 Retirement Incentive if Employee Submits Letter of Resignation for the Purposes of Retirement by Friday, February 3, 2017, at 4:00 p.m.

Moved: Mr. Osato; Seconded: Rev. Ezaki
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

ADMINISTRATIVE SERVICES

20. Consider Approval of School Safety Plans

- 20.1. Washington Elementary School
- 20.2. Roosevelt Elementary School
- 20.3. Lincoln Elementary School
- 20.4. Reagan Elementary School
- 20.5. Rafer Johnson Jr. High School
- 20.6. Central Valley Home School
- 20.7. Island Community Day School

Moved: Mrs. Lunde; Seconded: Rev. Ezaki

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes

Motion Carried: 5-0

21. Consider Approval of Nominations for CSBA 2017 Delegate Assembly

This agenda item died for lack of motion.

22. Consider Approval of Board Policies/Administrative Regulations/Exhibits

- 22.1. Revised BP 0410: Philosophy, Goals, Objectives, and Comprehensive Plans – Nondiscrimination in District Programs and Activities
- 22.2. Revised BP/AR 1312.3: Community Relations - Uniform Complaint Procedures
- 22.3. Revised AR 4040: All Personnel – Employee Use of Technology
- 22.4. Revised BP/AR 5145.3: Students – Nondiscrimination/Harassment
- 22.5. Revised BP/AR 5145.7: Students – Sexual Harassment
- 22.6. Revised BP/AR 6173: Instruction - Education for Homeless Children
- 22.7. Revised BB 9270: Board Bylaws – Conflict of Interest

Moved: Mr. Yanes; Seconded: Mr. Osato

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes

Motion Carried: 5-0

PUBLIC COMMENT

23. Public Comment

No comment was received from the public.

24. Set Date, Time, and Location of Next Board Meeting: Thursday, January 12, 2017, 4:00 p.m., District Office Board Room

CLOSED SESSION

25. Conference with Labor Negotiators (Government Code Section 5457.6)

- 25.1. Agency Designated Representative: Dr. Wesley Sever, Superintendent
- 25.2. Employee Organization: CSEA Unit No. 879

26. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

27. Public Employee Employment

- 27.1. Certificated Personnel
 - 27.1.1. Consider Approval of Student Teachers for the 2016-17 Spring Semester

27.2. Classified Personnel

- 27.2.1. Consider Acceptance of Resignation: Paraprofessional, RSP – Rafer Johnson Jr. High School

28. Pupil Personnel

28.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)

- 28.1.1. Consider Approval of 2016-17 New Attendance Requests – Site-Based Program
28.1.2. Consider Approval of 2016-17 New Attendance Requests – CVHS

RECONVENE PUBLIC SESSION

ACTION

29. Report of Actions Taken in Closed Session

Action taken on agenda items 27.1.1. and 27.2.1.:

Moved: Rev. Ezaki; Seconded: Mr. Yanes, to approve/accept the following:

- Student Teachers for the 2016-17 Spring Semester for Workers Comp purposes only
- Resignation: Lori Douglas, Paraprofessional, RSP – Rafer Johnson Jr. High School

Approved/Accepted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes

Motion Carried: 5-0

Action taken on agenda items 28.1.1. and 28.1.2.:

Moved: Mr. Yanes; Seconded: Rev. Ezaki, to approve the following:

- 2016-17 New Attendance Requests – Site-Based Program – Approved Request #'s 56-60.
- 2016-17 New Attendance Requests – CVHS – All requests were approved.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes

Motion Carried: 5-0

30. Adjourn

Meeting was adjourned at 5:50 p.m.