

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT

**GOVERNING BOARD MEETING
AND
ORGANIZATIONAL MEETING**

December 8, 2014

**Kingsburg Elementary Charter School District Office Board Room
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call

Board Clerk, Connie Lunde, called the meeting to order at 4:02 p.m.

Board Members Present:

Connie Lunde, Clerk
Russell Osato, Member
Karyll Smith Quinn, Member

Board Member(s) Absent:

Rev. Edward Ezaki, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Andrea Affrunti, CBO

2. Pledge of Allegiance

3. Moment of Contemplative Silence

4. Approval of Agenda

Moved: Mrs. Smith Quinn; Seconded: Mr. Osato, to approve the December 8, 2014, Board agenda with the following addenda:

- Addendum to Action Agenda Item 15.
Consider Approval of Proposed 2015 Board Meeting Dates
- Addendum to Closed Session, Classified Personnel – New Agenda Item 27.2.1.
Consider Acceptance of Resignation: Paraprofessional-Categorical, Reagan Elementary School
- Addendum to Closed Session, Classified Personnel – New Agenda Item 27.2.2.
Consider Approval of Request to Hire Paraprofessional-Categorical/Office Clerk, Rafer Johnson Jr. High School
- Addendum to Closed Session, Classified Personnel – New Agenda Item 27.2.3.

Consider Approval of Request to Hire Paraprofessional-Categorical/Office Clerk, Rafer Johnson Jr. High School

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent
Motion Carried: 3-0

DISCUSSION

5. Superintendent's Report

5.1. Communications

5.1.1. Annual Christmas Luncheon

Dr. Sever invited the Board members to attend the annual Christmas Luncheon, to be held on December 18, 2:00 p.m., in the Lincoln Cafeteria.

5.1.2. Heidi East Fundraising Efforts

Dr. Sever recognized the efforts of many of our employees in the Heidi East fundraiser for the bone marrow identification match. As of today, close to \$20,000 has been raised for Heidi.

5.2. Recognitions

5.2.1. 2014 Educator of the Year Awards

Dr. Sever and Melanie Sembritzki were privileged to attend the 2014 Educator of the Year Awards on November 28 along with many of the district's staff members. Bobby Rodriguez was honored as Administrator of the Year; Barbara McPherson was honored as Educator of the Year, and Lupe Cruz was honored as Employee of the Year. Congratulations to these three employees. Their hard work and dedication are appreciated.

6. Assistant Superintendent's Report

6.1. Local Control Funding Formula (LCFF)

Melanie Sembritzki thanked the board for their support with the LCFF. Monies were used to add a technology coach and have 45 days with FCOE technology coaches. Professional development has been provided for all staff and parents. Parent workshops are being conducted in both English and Spanish. The Technology Committee is made up of grade-level reps. They are facilitating parent workshops using the new math technology component.

7. CBO's Report

7.1. Budget Update

According to School Services of Calif., the state's year-to-date revenues are up. The Legislative Analyst's Office is reporting higher revenues as well. We will be getting more funding but it will be offset by the taxes that were implemented. We will still have to deal with the STRS and PERS issues. State came up with a 5-year increase in STRS costs. PERS' costs will also be increased. Over 20% of our net funding will go to STRS and PERS in the next four years.

7.2. Prop 39

These are energy efficiency funds we receive from the state over a five-year period. We are expecting to receive a little over \$500,000 for energy efficiency. We are required to come up with a plan based on our historical costs. The project manager has come up with plans on how to use the funds and will discuss with administration and the Board.

Dr. Sever thanked Melanie Sembritzki and Andrea Affrunti for all their hard work with the implementation of the LCFF/LCAP. They have done a great job communicating with the staff. Thanked them for their hard work.

CONVENE ORGANIZATIONAL MEETING

8. Consider Adoption of Resolution No. 15-06: In the Matter of Insufficient Nominations of Governing Board Elections; No Election; Seating at Annual Organizational Meeting
Moved: Karyll Smith Quinn; Seconded: Russell Osato
Adopted: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent
Motion Carried: 3-0

9. Swearing in of New Board Members
New Board members, Karyll Smith Quinn and Russell Osato, took the oath of office. Incumbent Board member, Rev. Edward Ezaki, will be sworn in at the next meeting.

10. Election of Officers

10.1. President

Moved: Mrs. Smith Quinn; Seconded: Mr. Osato, to nominate Frank Yanes as President for 2015.

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent

Motion Carried: 3-0

10.2. Clerk

Moved: Mr. Osato; Seconded: Mrs. Smith Quinn, to nominate Connie Lunde as Clerk for 2015.

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent

Motion Carried: 3-0

10.3. Secretary

Moved: Mrs. Smith Quinn; Seconded: Mr. Osato, to nominate Wesley Sever as Secretary for 2015.

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent

Motion Carried: 3-0

11. Consider Approval of Statement of Facts

Moved: Mr. Osato; Seconded: Mrs. Smith Quinn

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent

Mr. Yanes – Absent

Motion Carried: 3-0

12. Consider Approval of Voting Certificate: Representative and Alternate Representative – County Committee on School District Organization

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde, to nominate Mr. Osato as Representative

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent

Mr. Yanes – Absent

Motion Carried: 3-0

Moved: Mr. Osato; Seconded: Mrs. Lunde, to nominate Mrs. Smith Quinn as Alternate Representative

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent

Mr. Yanes – Absent

Motion Carried: 3-0

13. Consider Approval of Authorized Signature Permit

Moved: Mr. Osato; Seconded: Mrs. Smith Quinn
Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent
Motion Carried: 3-0

14. Consider Approval of Mailing Permit

Moved: Mrs. Smith Quinn; Seconded: Mr. Osato
Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent
Motion Carried: 3-0

15. Consider Approval of Proposed 2015 Board Meeting Dates

Moved: Mrs. Smith Quinn; Seconded: Mr. Osato, to hold Board meetings on the third Monday of each month, except when a holiday falls on the third Monday. When that occurs, the Board meeting will take place on the Tuesday immediately following the Monday holiday. Meetings will begin at 4:00 pm unless otherwise noted. Dates are subject to change.

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent
Motion Carried: 3-0

RECONVENE REGULAR MEETING

ACTION

16. Consent Agenda

- 16.1. Consider Approval of Minutes – November 18, 2014, Board Meeting
- 16.2. Consider Approval of Cash Balances
- 16.3. Consider Approval of Budget Report
- 16.4. Consider Approval of Accounts Payable Report
- 16.5. Consider Approval of Request to Surplus Textbooks
- 16.6. Acceptance of Donation: Tenor Saxophone, \$1000 Value

Moved: Mr. Osato; Seconded: Mrs. Smith Quinn
Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent

Motion Carried: 3-0

BUSINESS SERVICES

17. Consider Adoption and Certification of 2014-15 First Interim Budget Report

Moved: Mr. Osato; Seconded: Mrs. Smith Quinn
Adopted: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent

Motion Carried: 3-0

18. Consider Approval of Agreement with Trinity System Group, Inc., to Provide Architect/Design/Project Manager Services for Washington, Roosevelt, and Lincoln Bathrooms

Moved: Mrs. Smith Quinn; Seconded: Mr. Osato, to approve the agreement with the correction to the typographical error by Trinity System Group, Inc.

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent

19. Consider Approval of Annual Report of Developer Fees for the Year Ended June 30, 2014

Moved: Mr. Osato; Seconded: Mrs. Smith Quinn
Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent
Motion Carried: 3-0

EDUCATIONAL SERVICES

20. Consider Approval of Alternate Reclassification of Special Education English Learners

Moved: Mrs. Smith Quinn; Seconded: Mr. Osato
Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent
Motion Carried: 3-0

21. Consider Approval of Title III Year 2 and Year 4 Improvement Plan Assurance

Moved: Mr. Osato; Seconded: Mrs. Smith Quinn
Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent
Motion Carried: 3-0

ADMINISTRATIVE SERVICES

22. Consider Approval of Nominations for CSBA 2015 Delegate Assembly
Item died for lack of motion.

23. Consider Approval of Board Policies/Administrative Regulations/Exhibits
23.1. Revised BP 4030 – Personnel: Nondiscrimination in Employment
23.2. Revised BP/AR 5141.33 – Students: Head Lice
23.3. Revised BP 5147: Students - Dropout Prevention

Moved: Mrs. Smith Quinn; Seconded: Mr. Osato
Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Rev. Ezaki - Absent
Mr. Yanes – Absent
Motion Carried: 3-0

24. Set Date, Time, and Location of Next Board Meeting: Tuesday, January 20, 2015, 4:00 p.m., District
Office Board Room

PUBLIC COMMENT – 5:00 P.M.

No public comment.

CLOSED SESSION – 5:15 p.m.

25. Conference with Labor Negotiators (Government Code Section 5457.6)
25.1. Agency Designated Representative: Dr. Wesley Sever, Superintendent
25.2. Employee Organization: CSEA Unit No. 879

26. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

27. Public Employee Employment

27.1. Certificated Personnel

27.1.1. Consider Approval of Spring 2014-15 Student Teachers

27.1.2. Consider Acceptance of Resignation: Grade 2 Teacher, Lincoln Elementary School

27.1.3. Consider Acceptance of Resignation: Grade 2 Teacher, Lincoln Elementary School

27.2. Classified Personnel

27.2.1. Consider Acceptance of Resignation: Paraprofessional-Categorical, Reagan Elementary School

27.2.2. Consider Approval of Request to Hire Paraprofessional-Categorical/Office Clerk, Rafer Johnson Jr. High School

27.2.3. Consider Approval of Request to Hire Paraprofessional-Categorical/Office Clerk, Rafer Johnson Jr. High School

28. Pupil Personnel

28.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)

28.1.1. Consider Approval of 2014-15 New Attendance Requests – Site-Based Program

28.1.2. Consider Approval of 2014-15 New Attendance Requests – CVHS

RECONVENE PUBLIC SESSION

ACTION

29. Report of Actions Taken in Closed Session

Action Taken on Agenda Items 27.1.1. – 28.1.2.

Moved: Russell Osato; Seconded: Karyll Smith, to accept/approve the following:

- Spring 2014-15 Student Teachers
- Resignation: Sonja Caraveo, Grade 2 Teacher, Lincoln Elementary School
- Resignation: Marilyn Lehrman, Grade 2 Teacher, Lincoln Elementary School
- Resignation: Breanne Beigel-Hansen, Paraprofessional-Categorical, Reagan Elementary School
- Request to Hire Vanessa Hernandez, Paraprofessional-Categorical/Office Clerk, Rafer Johnson Jr. High School
- Request to Hire Naomi Rosa, Paraprofessional-Categorical/Office Clerk, Rafer Johnson Jr. High School
- 2014-15 New Attendance Requests – Site-Based Program 2014-15 New Attendance Requests – CVHS

30. Adjourn

The meeting was adjourned at 5:55 p.m.