

KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT

**GOVERNING BOARD MEETING
AND
ORGANIZATIONAL MEETING**

December 10, 2015

**Kingsburg Elementary Charter School District Office Board Room
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call

Board Members Present:

Frank Yanes, President
Connie Lunde, Clerk
Rev. Edward Ezaki, Member
Russell Osato, Member
Karyll Smith Quinn, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Nick Sever, Ed.D., Chief Business Official

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Rev. Ezaki; Seconded: Mr. Osato, to approve the December 10, 2015, Board agenda with the following addenda:

- Addendum to Discussion Agenda Items – New Agenda Item 8.2.
First Reading: Board Policies – Revised BP 3270: Business and Noninstructional Operations – Sale and Disposal of Books, Equipment and Supplies
- Addendum to Closed Session: Classified Personnel Agenda – New Agenda Item 23.2.1.
Consider Acceptance of Resignation for Purposes of Retirement: Behavioral Support Specialist – Special Education
- Addendum to Closed Session – Pupil Personnel: Agenda Item 24.1.1.
Consider Approval of 2015-16 New Attendance Requests: CVHS

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report

5.1. Communications

- 5.1.1. Fresno State President Commission on Teacher Credentialing – There is a teacher shortage, and California is projected to be approximately 2000 or more teachers short next year. In Math and Language Arts, it is especially hard to find teachers. Approximately 10 superintendents met with President Castro and deans, as well as the credentialing department. Superintendents offered their support, including giving presentations regarding what it means to be a teacher. It's a work in progress. They will meet again in three months.
- 5.1.2. Bond Update – The district is putting together an informational flyer to let everyone know what's happening with efforts to secure a \$10 million dollar bond. Property taxes will stay the same. It's simply an extension of the existing bond. A Bond Oversight Committee, made up of community members, will be monitoring the bond once it is approved by voters. The district will receive approximately \$3.3 million every two years. Preliminary survey showed that 67% of Kingsburg residents surveyed would support the bond. The bond flyer will be available in school offices and at the District Office.
- 5.1.3. Dr. Sever distributed pins to all Board members: "Make it Happen for Students." The pins were previously distributed to staff members.
- 5.1.4. Christmas Luncheon – The annual Christmas Luncheon will be held on Thursday, December 17, at 2:00 p.m., in the Lincoln Cafeteria.

5.2. Recognitions

- 5.2.1. School Safety Plans – Sgt. Pendley, Kingsburg Police Dept., along with input from other police commanders in the south valley, reviewed the schools' safety plans. St. Pendley told Melanie Sembritzki that whoever put the plans together did an outstanding job and he wouldn't change a thing. The safety plans are a fluid document and Melanie will work with principals and KPD whenever changes are needed.
- 5.2.2. We have received formal approval of a grant application in the amount of \$60,000 for three energy efficient cars (Toyota Prius). The Prius' will be used in the MOT Department. The two old vans will be surpassed.
- 5.2.3. California State Standards: Instructional Leadership Guide – Melanie Sembritzki is one of several administrators from around the state who are featured in the online Instructional Leadership Guide through the California Department of Education. Mrs. Sembritzki put in many long hours, contributing to the video footage that will be used to share this information with educators.

6. Assistant Superintendent's Report

- 6.1. Suicide Prevention and Awareness – Thank you to Board members for their support and attendance during the presentation. Carlos Flores, from Valley Children's Hospital, addressed staff, parents, students, and community members. Channel 47 covered the event. Central Valley Today did a segment with Carlos Flores and he gave a shout-out to Kingsburg. He will come back early next year to speak with staff. The Board thanked Mrs. Sembritzki for all her hard work.

7. CBO's Report

- 7.1. Roosevelt projects are complete. The Lincoln well is underway. Washington – In addition to renovating student bathrooms, DSA is now requiring that staff bathrooms be renovated as well. The project is on hold, waiting for final approval of plans from DSA. The Board reached consensus to approve a change order to include the staff bathrooms if it is submitted before the January 2016 Board meeting.
- 8. First Reading: Board Policies/Administrative Regulations/Exhibits
 - 8.1. Revised BP 3350: Business and Noninstructional Operations – Travel Expenses
 - 8.2. Revised BP 3270: Business and Noninstructional Operations – Sale and Disposal of Books, Equipment and Supplies

No changes were made to the policies. They will be brought back to the next Board meeting for approval.

CONVENE ORGANIZATIONAL MEETING

- 9. Election of Officers
 - 9.1. President
 - Moved: Rev. Ezaki; Seconded: Mrs. Smith Quinn, to nominate Mrs. Lunde as President for 2016.
 - Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes - Yes
 - Motion Carried: 5-0
 - 9.2. Clerk
 - Moved: Rev. Ezaki; Seconded: Mr. Osato, to nominate Mrs. Smith Quinn as Clerk for 2016.
 - Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes - Yes
 - Motion Carried: 5-0
 - 9.3. Secretary
 - Moved: Rev. Ezaki; Seconded: Mr. Osato, to nominate Dr. Sever as Secretary for 2016.
 - Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes - Yes
 - Motion Carried: 5-0

10. Consider Approval of Statement of Facts

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn
 Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
 Mr. Yanes – Yes
 Motion Carried: 5-0

11. Consider Approval of Voting Certificate: Representative and Alternate Representative – County Committee on School District Organization

Moved: Mr. Yanes; Seconded: Rev. Ezaki, to nominate Mr. Osato as Representative and Mrs. Smith Quinn as Alternate Representative
 Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
 Mr. Yanes - Yes
 Motion Carried: 5-0

12. Consider Approval of Authorized Signature Permit

Moved: Rev. Ezaki; Seconded: Mr. Yanes
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

13. Consider Approval of Mailing Permit

Moved: Mr. Yanes; Seconded: Rev. Ezaki
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

14. Consider Approval of Proposed 2016 Board Meeting Dates

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to approve the 2016 Board meeting dates as follows: Board meetings will take place on the second Thursday of each month. There may be a few exceptions when there are other meetings that conflict with the Board meeting and cannot be rescheduled. Meetings will take place at the District Office at 4:00 pm unless otherwise noted.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

RECONVENE REGULAR MEETING

ACTION

15. Consent Agenda

- 15.1. Consider Approval of Minutes – November 16, 2015, Board Meeting
- 15.2. Consider Approval of Cash Balances
- 15.3. Consider Approval of Budget Report
- 15.4. Consider Approval of Accounts Payable Report
- 15.5. Consider Approval of Request to Surplus Equipment

Moved: Mr. Osato; Seconded: Rev. Ezaki
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

BUSINESS SERVICES

16. Consider Adoption and Certification of 2015-16 First Interim Budget Report

Moved: Rev. Ezaki; Seconded: Mr. Yanes
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

17. Consider Approval of Funding Agreement with the San Joaquin Valley Unified Air Pollution Control District Public Benefit Grants Program

Moved: Mr. Osato; Seconded: Mr. Yanes
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

HUMAN RESOURCES

18. Consider Approval of Request to Offer a \$1,000 Retirement Incentive if Employee Submits Letter of Resignation for the Purposes of Retirement Prior to 4 p.m., on Monday, February 1, 2016

Moved: Rev. Ezaki; Seconded: Mr. Osato
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes
Motion Carried: 5-0

ADMINISTRATIVE SERVICES

19. Consider Approval of Nominations for CSBA 2016 Delegate Assembly
Item died for lack of motion.
20. Set Date, Time, and Location of Next Board Meeting: Thursday, January 14, 2016, 4:00 p.m., District Office Board Room

PUBLIC COMMENT - Approximately 4:30 P.M.

No public comment was received.

CLOSED SESSION – Approximately 4:45 p.m.

21. Conference with Labor Negotiators (Government Code Section 5457.6)
21.1. Agency Designated Representative: Dr. Wesley Sever, Superintendent
21.2. Employee Organization: CSEA Unit No. 879
22. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
23. Public Employee Employment
23.1. Certificated Personnel
23.1.1. Consider Approval of Student Teachers for the 2015-16 Spring Semester for Purposes of Workers Comp
23.1.2. Consider Approval of Request for Leave of Absence for the Remainder of the 2015-16 School Year – Grade 3 Teacher, Lincoln Elementary School
23.1.3. Consider Approval of Request to Hire RSP Teacher (50%) – Reagan Elementary School
23.2. Classified Personnel
23.2.1. Consider Acceptance of Resignation for Purposes of Retirement: Behavioral Support Specialist – Special Education
24. Pupil Personnel
24.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)
24.1.1. Consider Approval of 2015-16 New Attendance Requests – CVHS

RECONVENE PUBLIC SESSION

ACTION

25. Report of Actions Taken in Closed Session

Action Taken on Agenda Items 23.1.1. – 23.2.1.

Moved: Mr. Yanes; Seconded: Rev. Ezaki, to take the following action:

- Approved Spring 2015-16 Student Teachers
- Approved Request for Leave of Absence for the Remainder of the 2015-16 School Year – Heidi East, Grade 3 Teacher, Lincoln Elementary School
- Approved Request to Hire April Dodd, RSP Teacher (50%) – Reagan Elementary School
- Accepted Resignation for Purposes of Retirement: Debra Rosander, Behavioral Support Specialist – Special Education

Approved/Accepted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes - Yes

Motion Carried: 5-0

Action taken on Agenda Item 24.1.1.

Moved: Mr. Osato; Seconded: Mrs. Smith Quinn, to approve the following:
2015-16 New Attendance Requests – CVHS

Approved/Accepted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes - Yes

Motion Carried: 5-0

26. Adjourn

The meeting was adjourned at 6:00 p.m.