

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

August 19, 2019

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Frank Yanes, called the meeting to order at 4:00 p.m.

Board Members Present:

Frank Yanes, President
Shane Murray, Member
Karyll Smith Quinn, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Nick Taylor, Ed.D., CBO

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Murray; Seconded: Mrs. Smith Quinn, to approve the August 19, 2019, Board agenda with the following addenda:

- Addendum to Business Services
 - ✓ New Agenda Item 12.: Consider Approval of Increase to the District Cap by \$34.85 Per Month Per Participant to the Insurance Premium Effective October 1, 2019

Approved: Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes - Yes
Motion Carried: 3-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. The Rafer 7th Grade Boot Camp had a great turnout.
 - 5.1.2. The Fresno County School Trustees Association General Meeting will be Thursday, October 15th at 7pm. Any Board member that would like to attend can contact Sarah Ballard to make a reservation.

- 5.1.3. Fresno County Superintendent of Schools will be hosting a School Safety Symposium on Thursday, September 5, 2019 from 5:30 pm to 7:45 pm located at the DoubleTree by Hilton Fresno Convention Center, 2233 Ventura Street, Fresno, CA 93721. The presenters will include local FBI leaders, Sheriff Mims and District Attorney Lisa Smittcamp. The Governing Board and District Administrators have been invited to attend.
- 5.1.4. Dr. Sever thanked the preschool for applying for the \$10,000 CSPP QRIS Block Grant. Because of their four-star rating, they were able to receive this grant.
- 5.1.5. Local businesses Bella Bakery and Kuppa Joy provided cookies and coffee for all schools during the first week of school. KCAPS has again provided numerous resources and essential items to ensure all students were ready to start school. Thank you to Paige Lamborn, Nicole Baker, and Aida Rushing for the beginning of the year support!
- 5.1.6. District enrollment is down 103 students compared to this week last year. A big portion of that number is the decline of 42 students in kindergarten and 29 students at Central Valley Home School. At the first interim report, our ADA projections will be adjusted to reflect the change in enrollment. We will know more as Dr. Taylor prepares the budget and we will have a better picture in January. One student is approximately \$8,900 in funding per year to the district if they come to school every day. We are hopeful with the new housing developments coming, that Kingsburg Elementary enrollment will increase.
- 5.1.7. Dr. Sever shared information on The Awesomeness Project, inspired by Rafer Johnson Junior High Teacher Garrett Smothers. This voluntary project gives employees an opportunity to build on their goals and experiences as they strive to build their mind, body and soul. We know that self-direction, mastery and a sense of purpose are key factors in people's motivation to do new and awesome things. Employees will let those factors be their guide in deciding on something awesome they can do. Employees are challenged to do something new, something that they always wanted to do but never had the courage to do, or even something they were always good at but haven't done in a while. They will:
 - Briefly explain what they plan to do for the project and how it is awesome.
 - Send in information by October 1, 2019, so the District Office can share the awesome project you will do with others.
 - Submit a photo completing their project by March 20, 2020.
 - Be ready to have an awesome celebration on April 02, 2020. Dr. Sever, Dr. Taylor, Mrs. Sembritzki and Mrs. Bray will present employees with an awesome award and tri-tip lunch at the District Office.

6. Assistant Superintendent's Report

- 6.1. Mrs. Sembritzki shared the website that was used for the Professional Development Day with the Board. The website included the schedule for the day, message from the Superintendent, and the workshops that were held with information about each presenter.
- 6.2. Kingsburg Reads One Book is coming soon! The chosen book this year is Charlotte's Web. The Board received a copy of the book and a Kingsburg Elementary bag that was given to each certificated employee during the Professional Development Day.
- 6.3. A QBall is a throwable microphone ball that is soft and durable and increases engagement in the classroom by helping to give every student a voice. Members of the Technology Committee discovered this device at the CUE Conference last spring. Each teacher that taught EL Summer School was given a QBall for their classroom. It is a great way to engage students. Mrs. Sembritzki demonstrated the ball by having each Board member share a success as they passed the ball around.

7. Chief Business Official's Report

- 7.1.1. Projects Update:

- The Washington concrete was poured and ready by the start of school. The playground has been excavated and they are currently compacting the dirt for the play equipment. The maintenance department has been re-stripping the room numbers and lines on the cement near the cafeteria. A temporary fence and gate will be going up for the preschool to have an enclosed play area. Extra cafeteria tables were brought in from Roosevelt to accommodate all students eating during one time period.
 - Roosevelt has furniture arriving tomorrow for one classroom remodel that took place this summer.
 - The Lincoln chiller is running and should be completed this week. Adjustments were made following back-to-school night and it is now cooling better.
 - The Reagan shade structure could be completed by this weekend.
 - The Rafer restroom remodel will be bid by Highlands Diversified in the coming weeks.
- 7.1.2. A company will be coming out to look at the pumps around the district to possibly upgrade them. On-bill financing would be used for this project.
- 7.1.3. State revenues are up for the state of CA. We are in the longest financial recovery for the state without having a recession. Continued growth cannot sustain so eventually there will be some sort of correction that will happen. The next reporting period to make adjustments in the budget will be at 1st interim in September. We will have a much better picture of where the district is financially at that time.
8. Board Member Reports
- 8.1. Mr. Yanes attended all the Back-to-School Nights. He was able to speak with many teachers. He noted we are very lucky to have this staff.
- 8.2. Mrs. Smith Quinn also attended the Back-to-School Nights and enjoyed going from classroom to classroom. She noted the Opening Session was wonderful and many people were touched by what Vern Hazzard had to say.

ACTION

9. Consent Agenda
- 9.1. Consider Approval of Minutes – July 15, 2019 Board Meeting
- 9.2. Consider Approval of Cash Balances
- 9.3. Consider Approval of Budget Report
- 9.4. Consider Approval of Accounts Payable Report
- 9.5. Consider Approval of Request to Surplus Equipment
- 9.6. Consider Approval of Professional Learning/Training Agreement with Fresno County Superintendent of Schools
- 9.7. Consider Approval of Annual Contract Renewal with Goodfellow Occupational Therapy Services for Students for the 2019-20 School Year
- 9.8. Consider Approval of Agreement from California Teaching Fellows for Central Valley Home School
- 9.9. Consider Approval of Revised 2019-20 Employee Stipend Schedule
- 9.10. Consider Approval of Authorization to Reimburse Employee for Units to Complete RSP Certificate
- 9.11. Consider Approval of California Standards Professional Learning Agreement with Tulare County Superintendent of Schools

Items 9.1. – 9.11.:

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray

Approved: Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 3-0

BUSINESS SERVICES

10. Consider Approval of Professional Service Agreement with SchoolWorks, Inc. for a Level 1 Developer Fee Justification Study

Moved: Mr. Murray; Seconded: Mrs. Smith Quinn

Approved: Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes
Motion Carried: 3-0

11. Consider Approval of Change Order for the Washington Portable Relocation and Site Improvement Project

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray

Approved: Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes
Motion Carried: 3-0

12. Consider Approval of Increase to the District Cap by \$34.85 Per Month Per Participant to the Insurance Premium Effective October 1, 2019

Moved: Mr. Murray; Seconded: Mrs. Smith Quinn to approve the increase for one year and re-visit continuing the increase in August of 2020.

Approved: Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes
Motion Carried: 3-0

HUMAN RESOURCES

13. Consider Approval of EL/CLAD Emergency Waiver Request for CTE Teacher Doug Griffith, Woodshop Teacher, Grades 7-8

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray

Approved: Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes
Motion Carried: 3-0

ADMINISTRATIVE SERVICES

14. Consider Approval of Board Policies/Administrative Regulations/Exhibits
14.1. BP/AR 4030: Nondiscrimination in Employment

Moved: Mr. Murray; Seconded: Mrs. Smith Quinn

Approved: Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes
Motion Carried: 3-0

15. Consider Approval of Call for Nominations for California School Boards Association Directors-at-Large: African American, American Indian, and County

This agenda item died for lack of motion.

PUBLIC COMMENT

16. Public Comment on Agendized and Non-Agendized Items
No Comments were received from the public.
17. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting and New Employee Reception: Wednesday, September 11, 2019, 3:30 p.m., Professional Development Building

CLOSED SESSION

18. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
19. Public Employee Employment
 - 19.1. Certificated Personnel
 - 19.1.1. Consider Approval of Request to Hire Woodshop Teacher – Rafer Johnson Jr. High School
 - 19.1.2. Consider Approval of Request to Hire Math Teacher – Rafer Johnson Jr. High School
 - 19.1.3. Consider Approval of Student Teachers for the 2019-2020 Fall Semester
20. Public Employee Employment
 - 20.1. Classified Personnel
 - 20.1.1. Consider Approval of Request to Hire Paraprofessional – State Preschool
 - 20.1.2. Consider Approval of Request to Hire Cafeteria Helper – Rafer Johnson Jr. High School
 - 20.1.3. Consider Approval of Request to Hire Paraprofessional – Reagan Elementary School
 - 20.1.4. Consider Approval of Request to Hire Paraprofessional – Reagan Elementary School
 - 20.1.5. Consider Acceptance of Resignation: Paraprofessional – Washington Elementary School
 - 20.1.6. Consider Acceptance of Resignation: Assistant Secretary – Roosevelt Elementary School
 - 20.1.7. Consider Acceptance of Resignation: Health Aide – Washington Elementary School
21. Pupil Personnel
 - 21.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)
 - 21.1.1. Consider Approval of 2019-20 New Attendance Requests – Site-Based Program
 - 21.1.2. Consider Approval of 2019-20 New Attendance Requests – Central Valley Home School
 - 21.1.3. Consider Approval of 2019-20 Renewal Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

22. Report of Actions Taken in Closed Session

Action taken on agenda items 19.1.1. – 19.1.3.:

Moved: Mr. Murray; Seconded: Mrs. Smith Quinn, to take the following action:

- Approved Request to Hire: Doug Griffith, Woodshop Teacher – Rafer Johnson Jr. High School
- Approved Request to Hire: Katie-Lynn Sandoval, Math Teacher – Rafer Johnson Jr. High School
- Student Teachers for the 2019-2020 Fall Semester

Approved: Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 3-0

Action taken on agenda items 20.1.1. – 20.1.7.:

Moved: Mrs. Smith Quinn; Seconded: Mr. Murray, to take the following action:

- Approved Request to Hire: Patricia Martinez, Paraprofessional – State Preschool
- Approved Request to Hire Diane Brady, Cafeteria Helper – Rafer Johnson Jr. High School
- Approved Request to Hire Madisen Moore, Paraprofessional – Reagan Elementary School
- Approved Request to Hire Amy Ezaki, Paraprofessional – Reagan Elementary School
- Accepted Resignation: Bobbie Sanchez, Paraprofessional – Washington Elementary School
- Accepted Resignation: Michelle Roehl, Assistant Secretary – Roosevelt Elementary School
- Accepted Resignation: Shannon Carrasco, Health Aide – Washington Elementary School

Approved: Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes
Motion Carried: 3-0

Action taken on agenda item 21.1.1. – 21.1.3.:

Moved: Mr. Murray; Seconded: Mrs. Smith Quinn, to take the following action:

- 2019-20 New Attendance Requests – Site-Based Program – Denied requests 61, 62, and 68.
Approved all other requests.
- 2019-20 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2019-20 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes
Motion Carried: 3-0

23. Adjourn

Meeting was adjourned at 5:47 p.m.