

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

June 16, 2014

**Kingsburg Elementary Charter School District Office Board Room
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board Clerk, Frank Warren, Jr., called the meeting to order at 4:00 p.m.

Board Members Present:

Connie Lunde, Member
Larry Lungren, Member
Frank Warren, Jr., Clerk
Frank Yanes, Member

Board Members Absent:

Rev. Edward Ezaki, President

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Andrea Affrunti, CBO

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda
Moved: Mr. Yanes; Seconded: Mrs. Lunde, to approve the June 16, 2014, Board agenda with the following addendum:

- Addendum to Closed Session, Classified Personnel: New Agenda Item 24.2.2.
Consider Approval of Resignation for Purposes of Retirement: Cook II – Lincoln Elementary School

Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Mr. Yanes – Yes;

Absent: Rev. Ezaki

Motion Carried: 4-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications
 - 5.1.1. 6th Grade Science Camp

The cost of going to science camp is \$51,325. The district contribution was \$9,128 this year. Reagan Elementary School would like to continue sending students to 6th grade science camp and Dr. Sever recommended that it be continued. Proceeds from the annual Santa Shop help with the cost of the camp. Reagan students and parents run the Santa Shop at other school sites. Mrs. Affrunti has new form for fundraisers in which principals will have to submit a projected budget and then submit the actual amount made once the fundraiser has been completed.

5.2. Recognitions

5.2.1. Recognize all Principals, Teachers and Staff for a Great Year

Dr. Sever mentioned that the district had a great year. He recognized all staff for doing a great job during the 2013-14 school year. He thanked the retirees for their service and mentioned that everyone did a good job of being a family and standing by each other. He has never been more proud of an organization. The district has also hired some great new teachers.

The solar project at Reagan and new bathrooms at Washington and Roosevelt are just two of the projects planned for the district. Mrs. Affrunti is working on the RFP for the solar companies over the next month or so. Mr. Scott and Mrs. Affrunti will have all those details. All contractors will check into the office when they come on campus. Before any project, Mrs. Affrunti and Mr. Scott meet with the contractor and let them know the expectations. Josh O'Bannon is project manager and will keep an eye on who is checking in and out of campus even though it is summer.

5.2.2. Kingsburg Community Educational Foundation Projects

The Foundation's first annual flyer was distributed, showing all the projects that were funded in the five local districts during this past year. Dr. Sever asked the Board members to let him know if they are aware of any businesses or individuals who would like to donate to the Foundation. A Foundation dinner and auction is being planned for early fall.

5.2.3. Robin Peterson

Robin Peterson passed away this morning. He served the district with distinction for over 32 years. He was recognized for his contribution to the district. The Board plans to name the Lincoln library after Robin Peterson.

6. Assistant Superintendent's Report

6.1. Professional Development Calendar – Mrs. Sembritzki distributed the professional development calendar for the 2014-15 school year. Inservices and training will include the new math curriculum, next generation science standards (NGSS), and interrater reliability (SIOP). They are focusing on these areas as a result of the teacher surveys last year. Nancy Tikkanen scheduled a two-day new teacher workshop which will include those teachers returning from a leave of absence. There will be EL training and they are trying to bring back the ESL class. Staff has worked hard to develop classes and training for staff and parents. There is also a parent involvement calendar. District staff will conduct the trainings and workshops. Technology training for parents will be taught in both English and Spanish and will help parents understand what their students are doing, will learn about internet safety, etc. Positive parenting classes are also scheduled, especially focusing on preschool through 3rd grade. In addition to these trainings, they are also focusing on 21st century technology and learning skills. Dr. Sever wants to make sure the district provides professional development opportunities for all staff. He thanked Mrs. Sembritzki for working on the professional development workshops.

7. CBO's Report
 - 7.1. Budget Update – The state tentatively adopted a budget late last night. There is a little bit lower of a percentage for the STRS reduction than originally proposed. There is a proposal for a 10% increase in state preschool funds, which would be very welcome. We currently have to use Title 1 funds to help defray the cost of the State Preschool. Potential risks to the budget throughout the year include Third World conflicts, rising interest rates, drought, and the economy.
8. First Reading: Board Policies/Administrative Regulations/Exhibits
 - 8.1. Revised AR 3551: Business and Noninstructional Operations: Food Service Operations/Cafeteria Fund
 - 8.2. Revised AR 4040: All Personnel: Employee Use of Technology

No changes were made. Policies will be brought to the July board meeting for approval.

ACTION

9. Consent Agenda
 - 9.1. Consider Approval of Minutes – May 19, 2014, Board Meeting
 - 9.2. Consider Approval of Minutes – May 27, 2014, Special Board Meeting
 - 9.3. Consider Approval of Cash Balances
 - 9.4. Consider Approval of Budget Report
 - 9.5. Consider Approval of Accounts Payable Report
 - 9.6. Consider Approval of Request to Discard Obsolete Equipment
 - 9.7. Consider Approval of Request to Surplus Outdated Math Curriculum

Moved: Mr. Yanes; Seconded: Mr. Lungren

Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Mr. Yanes – Yes;

Absent: Rev. Ezaki

Motion Carried: 4-0

BUSINESS SERVICES

10. Consider Approval of Local Control Accountability Plan (LCAP)

Mrs. Sembritzki and Mrs. Affrunti worked fervently on this plan. The plan includes professional development for teachers and smaller class sizes, hiring a PE intervention teacher at Reagan, adding the Chrome Books, and a 4% increase approved earlier in the year.

Moved: Mr. Lungren; Seconded: Mr. Yanes

Approved: Rev. Ezaki – Yes¹; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

11. Consider Adoption of Proposed 2014-2015 Budget

The Board thanked Mrs. Affrunti for her hard work on the budget.

Moved: Mr. Yanes; Seconded: Mr. Lungren

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

¹ Rev. Ezaki joined the meeting in progress

12. Consider Adoption of Resolution No. 14-18 Regarding the Education Protection Account 2014-2015

Moved: Mr. Warren, Jr.; Seconded: Mrs. Lunde
Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

13. Consider Approval of Proposal/Agreement to Provide Facility Energy Master Plan (“FEMP”) Including Prop 39 Planning Services by Indoor Environmental Services

Moved: Mr. Lungren; Seconded: Mr. Yanes
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

14. Consider Approval of Proposal for Project Management Services for COP Projects with Trinity System Group, Inc.

Moved: Mr. Yanes; Seconded: Mrs. Lunde
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

15. Consider Approval of 2014-15 Legal Services Agreement with Fresno County Office of Education

Moved: Mr. Lungren; Seconded: Mr. Warren, Jr.
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

HUMAN RESOURCES

16. Consider Approval of Internship Credential Agreement with Brandman University

Moved: Mr. Yanes; Seconded: Mr. Lungren
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

17. Consider Approval of Job Descriptions

- 17.1. New: Academic Coach
- 17.2. New: Secretary - Maintenance, Operations, and Transportation
- 17.3. Revised: Secretary - Human Resources

Moved: Mr. Lungren; Seconded: Mr. Yanes
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

ADMINISTRATIVE SERVICES

18. Consider Adoption of Resolution No. 14-17 In the Matter of Calling a Governing Board Member Election

Moved: Mr. Warren, Jr.; Seconded: Mrs. Lunde
Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

19. Consider Approval of Board Policies/Administrative Regulations/Exhibits
 - 19.1. New BP/AR 0460: Philosophy, Goals, Objectives and Comprehensive Plans: Local Control and Accountability Plan
 - 19.2. Revised BP/AR 1312.3: Community Relations: Uniform Complaint Procedures

Moved: Mrs. Lunde; Seconded: Mr. Lungren
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

20. Set Date, Time, and Location of Next Board Meeting, Monday, July 21, 2014, 4:00 p.m., District Office Board Room

5:30 p.m.

21. Public Comment on Agendized and Non-Agendized Items
The Board was addressed by Luis Flores.

CLOSED SESSION

22. Conference with Labor Negotiators (Government Code Section 5457.6)
 - 22.1. Agency Designated Representative: Dr. Wesley Sever, Superintendent
 - 22.2. Employee Organization: CSEA Unit No. 879
23. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
24. Public Employee Employment
 - 24.1. Certificated Personnel
 - 24.1.1. Consider Acceptance of Resignation: Choral Teacher – Grades 2-8
 - 24.1.2. Consider Approval of Request to Hire Resource Specialist – Washington and Reagan Elementary Schools
 - 24.1.3. Consider Approval of Request to Hire RSP Teacher – Reagan Elementary School
 - 24.2. Classified Personnel
 - 24.2.1. Consider Approval of Request to Hire Computer Technician II
25. Pupil Personnel
 - 25.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)
 - 25.1.1. Consider Approval of 2014-15 New Attendance Requests – Site-Based Program
 - 25.1.2. Consider Approval of 2014-15 Renewal Attendance Requests – Site-Based Program
 - 25.1.3. Consider Approval of 2014-15 Previously Denied New Attendance Requests – Site-Based Program

RECONVENE PUBLIC SESSION

ACTION

26. Report of Actions Taken in Closed Session

Action Taken on Agenda Items 24.1.1. – 24.2.2.

Moved: Mr. Yanes; Seconded: Mr. Warren, Jr., to accept/approve the following:

- Resignation: Emily Broderick - Choral Teacher, Grades 2-8
- Request to Hire Hillary Soghoian, Resource Specialist – Washington and Reagan Elementary Schools
- Request to Hire Lori LeForge, RSP Teacher – Reagan Elementary School
- Request to Hire Charles Wiest, Computer Technician II
- Resignation: Isabel Iturralde, Cook II – Lincoln Elementary School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

Action Taken on Agenda Items 25.1.1. – 25.1.3.

Moved: Mr. Lungren; Seconded: Mrs. Lunde, to take the following action:

- 2014-15 New Attendance Requests – Site-Based Program – Approved all requests.
- 2014-15 Renewal Attendance Requests – Site-Based Program – Approved all requests.
- 2014-15 Previously Denied New Attendance Requests – Site-Based Program – Approved request #'s 4 and 25.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

27. Adjourn

The meeting was adjourned at 5:45 p.m.