

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

July 21, 2014

**Kingsburg Elementary Charter School District Office Board Room
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call

Board Clerk, Frank Warren, Jr., called the meeting to order at 4:00 p.m.

Board Members Present:

Connie Lunde, Member
Larry Lungren, Member
Frank Warren, Jr., Clerk

Board Members Absent:

Rev. Edward Ezaki, President
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Andrea Affrunti, CBO

2. Pledge of Allegiance

3. Moment of Contemplative Silence

4. Approval of Agenda

Moved: Mrs. Lunde; Seconded: Mr. Lungren, to approve the July 21, 2014, Board agenda with the following addendum:

- Addendum to Closed Session, New Agenda Item 26.2.9. – Certificated Personnel
Consider Approval of Request to Hire Grade 5 Teacher – Reagan Elementary School

Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes

Motion Carried: 3-0

DISCUSSION

5. Superintendent's Report
5.1. Communications

5.1.1. The district has been busy hiring employees throughout the summer. Dr. Sever thanked all the district employees who took their extra time, especially principals and teachers, to interview candidates during their time off. He also thanked Carol Williamson for her hard work.

5.1.2. Mrs. Affrunti updated the Board on projects. Restrooms at Washington and Roosevelt are in progress. They had to do abatements and demolition. Lincoln coolers have been installed. Asbestos was abated and the air cleared. New carpet went into the Lincoln offices. The bus garage expansion will begin August 1st. The first portable at Rafer has arrived. The second portable will arrive later this week. The infrastructure is complete at Rafer. CVHS looks great! There is new paint, the tackboard is complete, and new classroom and office walls are almost complete. Computer cabling is almost finished.

James applied for grant money through the San Joaquin Air Pollution District to purchase new environmentally friendly golf carts for all sites and grounds. The district was awarded monies for nine golf carts.

5.1.3. Wes recognized visitors, Karyll Smith Quinn and Kristi Warren. Ms. Warren is a first grade teacher, working on her administrative credential. She is observing the Board meeting as part of her class.

6. CBO's Report

6.1. 45-Day Budget Revise

For the 2014-15 adopted budget, there are lower revenues in 2015-16 than originally planned. CAL STRS rates were supposed to go up to 9.5% for the employer's portion, but that was changed to 8.8%. It will still go up to 19.1% by 2020-21, and PERS has followed suit. PERS will continue to increase as it reaches 20.4% by 2021. The State Board of Education is making modifications to the LCAP. They are proposing changes for the use and reporting of the targeted funds. State Preschool is getting a slight increase.

There are two separate requirements for reserves if the Rainy Day Initiative passes in November. The first requirement applies to budgets adopted for the 2015-16 fiscal year. For 2015-16 there isn't a cap, but the district is required to defend reserve amounts above the maximum amount. The second requirement tries to create a cap on reserves. All districts will have a cap, with the exception of Los Angeles Unified. Districts will not be able to exceed twice the amount of their minimum reserves and will limit reserves to 6%. If a district wishes to exceed the amount, it will have to request an exemption from the County Superintendent of Schools, and the exception can only be granted for two consecutive years.

7. First Reading: Board Policies/Administrative Regulations/Exhibits

7.1. Revised AR 1240: Community Relations – Volunteer Assistance

7.2. Revised BP/AR 3515: Business and Noninstructional Operations - Campus Security

No changes were made. The policies will be brought back to the Board for approval in August.

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Quarterly Report on Williams Uniform Complaints

No comments were received.

RECONVENE PUBLIC SESSION

ACTION

8. Consent Agenda
 - 8.1. Consider Approval of Minutes – June 16, 2014, Board Meeting
 - 8.2. Consider Approval of Cash Balances
 - 8.3. Consider Approval of Budget Report
 - 8.4. Consider Approval of Accounts Payable Report

Moved: Mrs. Lunde; Seconded: Mr. Lungren

Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes

Motion Carried: 3-0

BUSINESS SERVICES

9. Consider Approval 2014-15 Fundraisers

Moved: Mrs. Lunde; Seconded: Mr. Lungren

Approved: Mr. Lungren – Yes; Mrs. Lunde – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes

Motion Carried: 3-0

10. Consider Adoption of Resolution No. 15-01: Resolution Authorizing Superintendent to Sign Preschool Contracts

Moved: Mr. Lungren; Seconded: Mrs. Lunde

Adopted: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes

Motion Carried: 3-0

11. Consider Approval of Local Agreement for Child Development Services for the 2014-15 School Year

Moved: Mrs. Lunde; Seconded: Mr. Lungren

Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes

Motion Carried: 3-0

12. Consider Approval of Request to Purchase Truck for the Grounds Department

Moved: Mr. Lungren; Seconded: Mrs. Lunde

Approved: Mr. Lungren – Yes; Mrs. Lunde – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes

Motion Carried: 3-0

13. Consider Adoption of Resolution No. 15-02: In the Matter of Authorizing Inter-Fund Loans for Cash Flow Purposes

Moved: Mrs. Lunde; Seconded: Mr. Lungren

Adopted: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes

Motion Carried: 3-0

HUMAN RESOURCES

14. Consider Approval of 2014-15 Declaration of Need for Fully Qualified Educators

Moved: Mr. Lungren; Seconded: Mrs. Lunde
Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes
Motion Carried: 3-0

15. Consider Approval of Provisional Internship Permit for Education Specialist: RSP-Mild/Moderate

Moved: Mr. Lungren; Seconded: Mrs. Lunde
Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes
Motion Carried: 3-0

16. Consider Approval of Revised 2014-15 Certificated Salary Schedule Language

Moved: Mr. Lungren; Seconded: Mrs. Lunde
Approved: Mr. Lungren – Yes; Mrs. Lunde – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes
Motion Carried: 3-0

17. Consider Approval of Revised Job Descriptions

- 17.1. Administrative Assistant – Financial Services
- 17.2. Assistant Supervisor of Operations
- 17.3. Behavioral Support Assistant
- 17.4. Food Services/Operations Clerk
- 17.5. District Technology Coordinator
- 17.6. Executive Assistant to the Superintendent
- 17.7. Maintenance/Operations/Transportation Director
- 17.8. SARB/District Liaison
- 17.9. State Preschool Facilitator

Moved: Mrs. Lunde; Seconded: Mr. Lungren
Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes
Motion Carried: 3-0

ADMINISTRATIVE SERVICES

18. Consider Approval of Local Wellness Policy

Moved: Mrs. Lunde; Seconded: Mr. Lungren
Approved: Mr. Lungren – Yes; Mrs. Lunde – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes
Motion Carried: 3-0

19. Consider Approval of 2014-15 Consolidated Application for Funding

Moved: Mr. Lungren; Seconded: Mrs. Lunde
Approved: Mr. Lungren – Yes; Mrs. Lunde – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes
Motion Carried: 3-0

20. Consider Approval of Quarterly Report on Williams Uniform Complaints

Moved: Mr. Lungren; Seconded: Mrs. Lunde

Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes

Motion Carried: 3-0

21. Consider Approval of Board Policies/Administrative Regulations/Exhibits

21.1. Revised AR 3551: Business and Noninstructional Operations – Food Service
Operations/Cafeteria Fund

21.2. Revised AR 4040: All Personnel – Employee Use of Technology

Moved: Mrs. Lunde; Seconded: Mr. Lungren

Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes

Motion Carried: 3-0

22. Set Date, Time, and Location of Next Board Meeting, Monday, August 18, 2014, 4:00 p.m., District
Office Board Room

5:00 P.M.

23. Public Comment on Agendized and Non-Agendized Items

No public comment was received.

CLOSED SESSION

24. Conference with Labor Negotiators (Government Code Section 5457.6)

24.1. Agency Designated Representative: Dr. Wesley Sever, Superintendent

24.2. Employee Organization: CSEA Unit No. 879

25. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

26. Public Employee Employment

26.1. Certificated Management Personnel

26.1.1. Consider Acceptance of Resignation: Learning Director – Rafer Johnson Jr. High School

26.1.2. Consider Approval of Request to Hire Learning Director – Rafer Johnson Jr. High School

26.2. Certificated Personnel

26.2.1. Consider Acceptance of Resignation: Kindergarten Teacher – Washington Elementary
School

26.2.2. Consider Acceptance of Resignation for Purposes of Retirement: Grade 2 Teacher –
Lincoln Elementary School

26.2.3. Consider Acceptance of Resignation: Grade 5 Teacher – Reagan Elementary School

26.2.4. Consider Acceptance of Resignation: Grade 5 Teacher – Reagan Elementary School

26.2.5. Consider Approval of Request to Hire Grade K Teacher – Washington Elementary School

26.2.6. Consider Approval of Request to Hire Grade 5 Teacher – Reagan Elementary School

26.2.7. Consider Approval of Request to Hire Grade 5 Teacher – Reagan Elementary School

26.2.8. Consider Approval of Request to Hire Choral Teacher – Grades 2-8

26.2.9. Consider Approval of Request to Hire Grade 5 Teacher – Reagan Elementary School

26.3. Classified Personnel

- 26.3.1. Consider Acceptance of Resignation for Purposes of Retirement: Cook II – Lincoln Elementary School
- 26.3.2. Consider Acceptance of Resignation: Paraprofessional, Categorical – Reagan Elementary School
- 26.3.3. Consider Acceptance of Resignation – Human Resources Secretary – District Office
- 26.3.4. Consider Approval of Request to Hire Paraprofessional, RSP – Special Education Preschool
- 26.3.5. Consider Approval of Request to Hire Paraprofessional, RSP – Special Education
- 26.3.6. Consider Approval of Request to Hire Paraprofessional, RSP – Washington Elementary School
- 26.3.7. Consider Approval of Request to Hire School Secretary – Washington Elementary School
- 26.3.8. Consider Approval of Request to Hire Paraprofessional, RSP – Lincoln Elementary School

27. Pupil Personnel

- 27.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)
 - 27.1.1. Consider Approval of 2014-15 New Attendance Requests – Site-Based Program
 - 27.1.2. Consider Approval of 2014-15 Renewal Attendance Requests – Site-Based Program
 - 27.1.3. Consider Approval of 2014-15 New Attendance Requests – Central Valley Home School
 - 27.1.4. Consider Approval of 2014-15 Renewal Attendance Requests – Central Valley Home School

RECONVENE PUBLIC SESSION

ACTION

28. Report of Actions Taken in Closed Session

Action Taken on Agenda Items 26.1.1. – 26.1.2.

Moved: Mrs. Lunde; Seconded: Mr. Lungren, to accept/approve the following:

- Resignation: Alex Jimenez, Learning Director – Rafer Johnson Jr. High School
- Request to Hire Tamara Richardson, Learning Director – Rafer Johnson Jr. High School

Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki; Mr. Yanes

Motion Carried: 3-0

Action Taken on Agenda Items 26.2.1. – 26.2.4.

Moved: Mr. Lungren; Seconded: Mrs. Lunde, to accept/approve the following:

- Resignation: Michelle Merigian-Garcia, Kindergarten Teacher – Washington Elementary School
- Resignation for Purposes of Retirement: Carol Stone, Grade 2 Teacher – Lincoln Elementary School
- Resignation: Nikki Carter, Grade 5 Teacher – Reagan Elementary School
- Resignation: Amber Craig, Grade 5 Teacher – Reagan Elementary School

Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki; Mr. Yanes

Motion Carried: 3-0

Action Taken on Agenda Items 26.2.5. – 26.2.9.

Moved: Mr. Lungren; Seconded: Mrs. Lunde, to accept/approve the following:

- Request to Hire Denise Moore, Grade K Teacher – Washington Elementary School
- Request to Hire Kyla Brand, Grade 5 Teacher – Reagan Elementary School
- Request to Hire Jim East, Grade 5 Teacher – Reagan Elementary School
- Request to Hire Sarah Schmal, Grade 5 Teacher – Reagan Elementary School

Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes
Motion Carried: 3-0

Action Taken on Agenda Items 26.3.1. – 26.3.8.

Moved: Mrs. Lunde; Seconded: Mr. Lungren, to accept/approve the following:

- Resignation for Purposes of Retirement: Isabel Iturralde, Cook II – Lincoln Elementary School
- Resignation: Paola Andia, Paraprofessional, Categorical – Reagan Elementary School
- Resignation: Laura Vatcher, Human Resources Secretary – District Office
- Request to Hire Melissa Riddle, Paraprofessional, RSP – Special Education Preschool
- Request to Hire Ginger Fridlund, Paraprofessional, RSP – Special Education
- Request to Hire Rose Brandt, Paraprofessional, RSP – Washington Elementary School
- Request to Hire Ellen Palomo, School Secretary – Washington Elementary School
- Request to Hire Heather Bahne, Paraprofessional, RSP – Lincoln Elementary School

Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes
Motion Carried: 3-0

Action Taken on Agenda Items 27.1.1. – 27.1.4.

Moved: Mr. Lungren; Seconded: Mrs. Lunde, to take the following action:

- 2014-15 New Attendance Requests – Site-Based Program – Approved all requests.
- 2014-15 Renewal Attendance Requests – Site-Based Program – Approved all requests.
- 2014-15 New Attendance Requests – CVHS – Approved all requests.
- 2014-15 Renewal Attendance Requests – CVHS – Approved all requests.

Approved: Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Absent: Rev. Ezaki;
Mr. Yanes
Motion Carried: 3-0

29. Adjourn

The meeting was adjourned at 5:15 pm.