

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**September 13, 2018**

**Kingsburg Elementary Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**3:30 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Russell Osato, called the meeting to order at 3:30 p.m.

**Board Members Present:**

Russell Osato, President  
Rev. Edward Ezaki, Clerk  
Connie Lunde, Member  
Karyll Smith Quinn, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Melanie Sembritzki, Assistant Superintendent  
Nick Taylor, Ed.D., CBO

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to approve the September 13, 2018, Board agenda as submitted.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes - Yes  
Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Communications/Recognitions
    - 5.1.1. Miss Lauren Sembritzki and Miss Carlee Clarke received scholarships to attend the Learn About Ag Conference through the CA Foundation for Ag in the Classroom this month in Palm Springs. Thank you to Mr. Frank Yanes for letting us know about this opportunity.
    - 5.1.2. Mrs. Denise Heredia, 1st grade teacher, had a grant fully funded through DonorsChoose.org in the amount of \$1,200 for art supplies for Roosevelt School.

- 5.1.3. Miss Emily Dewey and Miss Lauren Sembritzki, 3rd grade teachers at Lincoln Elementary, did a beautification project with their students planting flowers at the Kingsburg High School Bowl. Dr. Sever thanked them for implementing service and community involvement in their classrooms.
- 5.1.4. Ms. Nicole Gonzales introduced her History Day team and the team presented their poster to the Board. Students were Briar Estes, Julia Rodriguez, Presley Patterson and Alyssa Shamp. The students won Champion at the county level and Runner-Up at the state level for their group poster. Advisors were Mrs. Rachelle Patterson, Mrs. Kathy Estes, Ms. Nicole Gonzales and Mrs. Michelle Stone.
- 5.2. Introduction of New Employees – Board President, Mr. Russell Osato, and the other Board members introduced themselves. Principals and Directors introduced their new employees.

**ADJOURN FOR NEW EMPLOYEE RECEPTION**

**RECONVENE PUBLIC SESSION**

- 6. Assistant Superintendent's Report
  - 6.1. Mrs. Sembritzki updated the Board on the Kingsburg Reads One Book project. There are many ways for the community to get involved. Businesses can place a "golden ticket" up for students to find and take a selfie with (escorted by an adult), there will be a scavenger hunt using QR codes where students will be sent from one business to another using clues, and there will also be trivia. Students in grades TK-8 will be reading Charlie and the Chocolate Factory. There will be guest readers during this project as well. The goal is to have students enjoy reading and to have fun with it.
- 7. Chief Business Official's Report
  - 7.1. This time of year is when finances get wrapped up from the previous year. This is called the Unaudited Actuals. The revenue is enough to pay for the 3% raise that was approved last year and all the benefits and PERS and STRS increases.
  - 7.2. The second half of the bond goes up for sale this week. This portion of the bond will be paying for shade structures at all sites, the Washington Preschool move, possible Lincoln boiler system, baseball field at Lincoln, and a CVHS portable.
  - 7.3. District enrollment is up 37 students from this day last year.
- 8. First Reading: Board Policies/Administrative Regulations/Exhibits
  - 8.1. Revised BP/AR 0460: Local Control and Accountability Plan
  - 8.2. Revised E 1330(a): Application and Agreement for Use of School Facilities
  - 8.3. Revised BP 3514.1: Hazardous Substances
  - 8.4. Revised AR 3541: Transportation Routes and Services
  - 8.5. Revised AR 4161.1, 4361.1: Personal Illness/Injury Leave
  - 8.6. Revised AR 4261.1: Personal Illness/Injury Leave
  - 8.7. Revised AR 5123: Promotion/Acceleration/Retention
  - 8.8. Revised BP/AR 5144.1: Suspension and Expulsion/Due Process
  - 8.9. Revised BP/AR 6020: Parent Involvement

No changes were made to the policies. They will be presented for approval at the next Board meeting.

**ADJOURN PUBLIC SESSION**

**PUBLIC HEARING**

Sufficiency of Instructional Materials and Williams Settlement Instructional Materials

No comments were received from the public.

## RECONVENE PUBLIC SESSION

### ACTION

9. Consent Agenda
  - 9.1. Consider Approval of Minutes – August 20, 2018, Board Meeting
  - 9.2. Consider Approval of Cash Balances
  - 9.3. Consider Approval of Budget Report
  - 9.4. Consider Approval of Accounts Payable Report
  - 9.5. Consider Approval of Request to Surplus Equipment
  - 9.6. Consider Approval of 2018-19 Employee Stipend Schedule
  - 9.7. Consider Approval of Lease Agreement between Educare Services, Inc. and Kingsburg Elementary Charter School District for Use of the Washington Elementary Campus

Items 9.1.-9.7.

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes - Yes

Motion Carried: 5-0

### BUSINESS SERVICES

10. Consider Approval of 2017-18 Unaudited Actuals

Moved: Mr. Yanes; Seconded: Rev. Ezaki

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes - Yes

Motion Carried: 5-0

11. Consider Adoption of Resolution No. 19-04: GANN Amendment

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes - Yes

Motion Carried: 5-0

12. Consider Adoption of Resolution No. 19-06: School Bus Replacement Program

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes - Yes

Motion Carried: 5-0

### HUMAN RESOURCES

13. Consider Approval of Revised Job Description – Behavior Support Assistant

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes - Yes  
Motion Carried: 5-0

14. Consider Adoption of Resolution No. 19-05: In the Matter of Designating Unsalaries Persons Specifically Authorized to Perform Volunteer Services Without Pay for the School District as Employees for the Limited Purpose of Qualifying for Workers' Compensation Insurance Coverage

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes - Yes  
Motion Carried: 5-0

### **CURRICULUM AND INSTRUCTION**

15. Consider Adoption of Resolution No. 19-03: Regarding Sufficiency of Textbooks or Instructional Materials

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes - Yes  
Motion Carried: 5-0

### **ADMINISTRATIVE SERVICES**

16. Consider Approval of Board Policies/Administrative Regulations/Exhibits  
16.1. Revised BP 0410: Nondiscrimination in District Programs and Activities  
16.2. Revised BP 6158: Instruction – Independent Study

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes - Yes  
Motion Carried: 5-0

### **PUBLIC COMMENT**

17. Public Comment on Agendized and Non-Agendized Items  
No comments were received from the public.

18. Set Date, Time, and Location of Next Board Meeting: Monday, October 15, 2018, 4:00 p.m.,  
Professional Development Building

### **CLOSED SESSION – 5:00 P.M.**

19. Conference with Labor Negotiators (Government Code Section 5457.6)  
19.1. Agency Designated Representative: Dr. Wesley Sever, Superintendent  
19.2. Employee Organization: CSEA Unit No. 879
20. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

21. Public Employee Employment
  - 21.1. Certificated Personnel
    - 21.1.1. Consider Approval of Student Teachers for the 2018-19 Fall Semester
    - 21.1.2. Consider Approval of Request to Hire Grade K Teacher – Washington Elementary School
22. Public Employee Employment
  - 22.1. Classified Personnel
    - 22.1.1. Consider Acceptance of Resignation: Paraprofessional, RSP – Special Education
    - 22.1.2. Consider Acceptance of Resignation: Behavior Support Assistant – Special Education
    - 22.1.3. Consider Approval of Request to Hire Paraprofessional, RSP – Special Education
    - 22.1.4. Consider Approval of Request to Hire Paraprofessional, RSP – Special Education
    - 22.1.5. Consider Approval of Request to Hire Paraprofessional, Categorical – Washington Elementary School
    - 22.1.6. Consider Approval of Request to Hire Paraprofessional, Categorical – Lincoln Elementary School
    - 22.1.7. Consider Approval of Request to Hire Paraprofessional, RSP – Special Education
23. Pupil Personnel
  - 23.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)
    - 23.1.1. Consider Approval of 2018-19 New Attendance Requests – Site-Based Program
    - 23.1.2. Consider Approval of 2018-19 New Attendance Requests – Central Valley Home School
    - 23.1.3. Consider Approval of 2018-19 Renewal Attendance Requests – Central Valley Home School

## RECONVENE PUBLIC SESSION

### ACTION

#### 24. Report of Actions Taken in Closed Session

##### Action taken on agenda item 21.1.1. – 21.1.2.:

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to take the following action:

- Approved Student Teachers for the 2018-19 Fall Semester
- Approved Request to Hire Perla Banales, Grade K Teacher – Washington Elementary

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes - Yes

Motion Carried: 5-0

##### Action taken on agenda items 22.1.1. – 22.1.2.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- Accepted Resignation: Lori Rodgers, Paraprofessional, RSP – Special Education
- Accepted Resignation: Ginger Summers, Behavior Support Assistant – Special Education

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes - Yes

Motion Carried: 5-0

##### Action taken on agenda items 22.1.3. – 22.1.7.:

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to take the following action:

- Approved Request to Hire Brittny Munoz, Paraprofessional, RSP – Special Education
- Approved Request to Hire Erin Woods, Paraprofessional, RSP – Special Education
- Approved Request to Hire Nicole East, Paraprofessional, Categorical – Washington Elementary School
- Approved Request to Hire Karyl Bartel, Paraprofessional, Categorical – Lincoln Elementary School
- Approved Request to Hire Katie Hawkins, Paraprofessional, RSP – Special Education

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes - Yes

Motion Carried: 5-0

Action taken on agenda items 23.1.1. – 23.1.3.:

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn, to take the following action:

- 2018-19 New Attendance Requests – Site-Based Program – Approved all requests.
- 2018-19 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2018-19 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes - Yes

Motion Carried: 5-0

25. Adjourn

Meeting was adjourned at 5:19 p.m.