

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**November 17, 2016**

**Kingsburg Elementary Charter School District Office Board Room  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Connie Lunde, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Connie Lunde, President  
Karyll Smith Quinn, Clerk  
Rev. Edward Ezaki, Member  
Russell Osato, Member  
Frank Yanes, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Melanie Sembritzki, Assistant Superintendent  
Nick Taylor, Ed.D., CBO

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Rev. Ezaki, to approve the November 17, 2016, with the following addendum:

- Addendum to Consent Agenda Item 9.1.: Consider Approval of Minutes – October 13, 2016 Board Meeting

Approved: Rev. Ezaki - Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Communications/Recognitions
    - 5.1.1. History Day with David Valadao at Reagan Elementary School – Thank you to Jodi Zapata for organizing class visits from David Valadao.

- 5.1.2. Mystery Maze Performance at Rafer – Thank you to Josh Merritt and students for a wonderful performance at Rafer. It took place all over the campus and attendees had a chance to follow different characters.
  - 5.1.3. Rafer Boys Cross Country and Rafer Girls Volleyball League Champions – Congratulations to the students for winning the championships!
  - 5.1.4. Students Visit Reedley College Aeronautics Program – Rafer Johnson Jr. High School has a Positive Encouragement Praise (PEP) program where 95% of the staff each have two students they encourage and mentor. Two of Laura North's students want to be mechanics, so she arranged for a visit to the Aeronautics Program at Reedley College. The students even got to fly drones!
  - 5.1.5. Lincoln and Reagan Security Camera Systems – The cameras have been updated.
  - 5.1.6. New and Changing Laws - New laws are going into effect January 1, 2017. Other laws are being updated over the next few months so the district will stay in compliance. Laws have been sent to district administrators.
  - 5.1.7. Kaizen Reports – Principals gave their presentations and all of them did a great job talking about improving school achievement, school culture, future plans, etc.
  - 5.1.8. Teaching Permit for Statutory Leave (TPSL) – Carol Bray discussed the substitute teacher shortage. TPSL allows a sub to teach in a classroom for a teacher who is on a statutory leave for the duration of that teacher's absence. The sub has to do 45 hours of preparation. The training costs \$300. There is a \$50 fee for the yearly permit, which is limited to our district.
6. Assistant Superintendent's Report
- 6.1. District-Wide Annual Title I Parent Night – Teachers facilitated workshops and did a great job! The night was very well attended.
  - 6.2. Winter Break Professional Development Workshops – Workshops will take place on January 4 and 5 for all grade levels. They will support the new ELD Framework.
  - 6.3. CST Science Test Results – 5<sup>th</sup> and 8<sup>th</sup> grade students did very well.
7. CBO's Report
- 7.1. Budget – Enrollment is within 10 students of where our initial budget was. There are a lot of new homes being built in the area.
  - 7.2. Projects Update – Every school district that had a bond on the November ballot passed their facilities bond. We have plans we've approved for the solar fencing and one submission for plans for the professional development building. If a vendor or contractor has gone through the bidder process with another municipality, we can do a piggy-back bid.
  - 7.3. RFQ – The district received two bids for the RFQ that was sent out to architects. We will talk to both firms and hope to have a decision soon.
8. First Reading: Board Policies/Administrative Regulations/Exhibits
- 8.1. Revised BP 0410: Philosophy, Goals, Objectives, and Comprehensive Plans – Nondiscrimination in District Programs and Activities
  - 8.2. Revised BP/AR 1312.3: Community Relations - Uniform Complaint Procedures
  - 8.3. Revised AR 4040: All Personnel – Employee Use of Technology
  - 8.4. Revised BP/AR 5145.3: Students – Nondiscrimination/Harassment
  - 8.5. Revised BP/AR 5145.7: Students – Sexual Harassment
  - 8.6. Revised BP/AR 6173: Instruction - Education for Homeless Children
  - 8.7. Revised BB 9270: Board Bylaws – Conflict of Interest

No changes were made to the policies as submitted. They will be brought back to the next Board meeting for approval.

## **ADJOURN FOR PUBLIC HEARING**

## **PUBLIC HEARING**

Proposed Adoption of a Developer Fee Justification Study and the Increase of the Statutory School Fee  
No comments were received from the public.

## **RECONVENE PUBLIC SESSION**

### **ACTION**

9. Consent Agenda
  - 9.1. Consider Approval of Minutes – October 13, 2016, Board Meeting
  - 9.2. Consider Approval of Cash Balances
  - 9.3. Consider Approval of Budget Report
  - 9.4. Consider Approval of Accounts Payable Report
  - 9.5. Consider Approval of Request to Surplus Equipment

Moved: Mr. Yanes: Seconded: Mrs. Smith Quinn

Item 9.1:

Approved: Rev. Ezaki - Yes; Mrs. Lunde – Abstain; Mr. Osato – Abstain; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 3-0

Items 9.2. – 9.5.:

Approved: Rev. Ezaki - Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## **BUSINESS SERVICES**

10. Consider Adoption of Resolution No. 17-17: In the Matter of Adopting Development Fees on Residential and Commercial and Industrial Development to Fund the Construction or Reconstruction of School Facilities

Moved: Rev. Ezaki; Seconded: Mr. Yanes

Adopted: Rev. Ezaki - Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## **ADMINISTRATIVE SERVICES**

11. Consider Adoption of Resolution No. 17-16: In the Matter of Setting the Day and Time of the Annual Organizational Meeting of the Board: Monday, December 12, 2016, 4:00 p.m.

Moved: Mrs. Smith Quinn; Seconded: Mr. Osato

Adopted: Rev. Ezaki - Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

12. Consider Approval of Board Policies/Administrative Regulations/Exhibits
  - 12.1. Revised BP 4161,4261,4361: All Personnel - Leaves
  - 12.2. Revised AR 4261.1: Classified Personnel - Personal Illness/Injury Leave
  - 12.3. Revised AR 5117: Students – Interdistrict Attendance

Moved: Mr. Osato; Seconded: Rev. Ezaki  
Approved: Rev. Ezaki - Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

## **PUBLIC COMMENT**

13. Public Comment on Agendized and Non-Agendized Items  
No comments were received from the public.
14. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting and Organizational Meeting: Monday, December 12, 2016, 4:00 p.m., District Office Board Room

## **CLOSED SESSION**

15. Conference with Labor Negotiators (Government Code Section 5457.6)
  - 15.1. Agency Designated Representative: Dr. Wesley Sever, Superintendent
  - 15.2. Employee Organization: CSEA Unit No. 879
16. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)
17. Public Employee Employment
  - 17.1. Certificated Personnel
  - 17.2. Classified Personnel
18. Pupil Personnel
  - 18.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)
    - 18.1.1. Consider Approval of 2016-17 New Attendance Requests – Site-Based Program
    - 18.1.2. Consider Approval of 2016-17 Renewal Attendance Requests – Site-Based Program
    - 18.1.3. Consider Approval of 2016-17 New Attendance Requests – Central Valley Home School

## **RECONVENE PUBLIC SESSION**

### **ACTION**

19. Report of Actions Taken in Closed Session

Action taken on agenda items 18.1.1. – 18.1.3.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- 2016-17 New Attendance Requests – Site-Based Program – Approved Request #'s 51-55.
- 2016-17 Renewal Attendance Requests – Site-Based Program – Approved Request #'s 106-108.
- 2016-17 New Attendance Requests – CVHS – All requests were approved.

Approved: Rev. Ezaki - Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

20. Adjourn  
The meeting was adjourned at 5:30 p.m.