

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING  
AND  
ORGANIZATIONAL MEETING**

**December 13, 2019**

**Kingsburg Elementary Professional Development Building  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m.**

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Board President, Frank Yanes, called the meeting to order at 4:00 p.m.

**Board Members Present:**

Frank Yanes, President  
Connie Lunde, Clerk  
Brad Bergstrom, Member  
Shane Murray, Member  
Karyll Smith Quinn, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Melanie Sembritzki, Assistant Superintendent  
Nick Taylor, Ed.D., CBO

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom, to approve the December 13, 2019, Board agenda as submitted:

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes - Yes  
Motion Carried: 5-0

**DISCUSSION**

5. Superintendent's Report
  - 5.1. Communications/Recognitions
    - 5.1.1. Dr. Sever announced this year's Kingsburg Elementary Employees of the Year- Administrator of the Year- Shawn Marshall, Principal, Roosevelt School  
Educator of the Year- Chad Bennett, Teacher, Rafer Johnson Jr. High  
Employee of the Year- Sheri Baker, Assistant Secretary, Reagan Elementary

Congratulations to these employees for their service to our district and for making a difference in the lives of students, staff and the community. The work they do is truly appreciated! These employees will be honored during the February Board meeting and will represent our district in the Fresno County Office of Education awards ceremony at the Saroyan Theatre in November (date to be determined).

- 5.1.2. Santa Lucia Parade - Lincoln School received the 1st place award for Children's Christmas category in the Kingsburg's Santa Lucia Parade! Thank you to all of the students, parents, and schools for your efforts in creating the floats that represented Kingsburg Elementary for the Santa Lucia Parade! It is great every year to see the citizens of Kingsburg work so hard to make the parade a fun experience for all! There were so many amazing floats, bands, etc. Congratulations to everyone on making this an amazing experience for everyone that participated or attended the parade.
  - 5.1.3. Central Valley Home School was just awarded a \$700 Target Field Trip Grant. Students will travel to Dry Creek Preserve in Woodlake in March to learn about the earth.
  - 5.1.4. Dr. Sever recently met with Police Chief Neal Dadian and City Manager Alex Henderson who will be presenting a Prop 56 grant to the Kingsburg City Council for approval. This grant will be for a School Resource Officer to be shared between Kingsburg High School and Kingsburg Elementary. The SRO will educate students in the classroom on tobacco and vaping prevention.
6. Assistant Superintendent's Report
- 6.1. Mrs. Sembritzki discussed the Dashboard results that were recently released to the public. In comparison to other districts in Fresno County, our district had the most progress. In looking at CAASPP test scores, all subgroups except one increased in ELA and math. This is a huge accomplishment. The only subgroup that didn't increase was the Asian subgroup. The 34 students in that group are already high but did not increase. The achievement gap for the socio-economically disadvantaged subgroup is closing, which is good.
7. Chief Business Official's Report
- 7.1. Construction Update
    - 7.1.1. Paving on the road behind Lincoln School will begin next week.
    - 7.1.2. The District is still in negotiations with the contractor for the Washington School projects. There has not been an agreement on the days of extension the contractor is requesting. They have stated the project will be complete by December 23<sup>rd</sup>.
    - 7.1.3. There is a flaw in one of the fabric pieces of the shade structure at Reagan Elementary. The company will be replacing that section in January before students return from break.
  - 7.2. Dr. Sever was recently selected as a 2019 Kremen Noted Alumni Award recipient for California State University, Fresno. Each year, the Kremen School Alumni Chapter recognize those who have made great contributions to the field of education in our Valley. This is an opportunity to highlight some of the most deserving individuals -a select few who have impacted the quality of education in a significant way. Dr. Sever will be honored at a reception on January 23<sup>rd</sup>.
8. Board Member Reports
- 8.1. Mrs. Lunde, Mrs. Smith Quinn, and Mr. Yanes attended the Reagan choir concert. Mr. Yanes noted, "it is amazing what Mr. Merritt has done with our students and the level of music they are able to perform". The performance brought Mrs. Lunde and Mrs. Smith Quinn to tears. Mrs. Lunde and Mr. Bergstrom attended the Reagan band concert and were both impressed by the organization and great performance by the students. Mrs. Lunde and Mrs. Smith Quinn were able to attend Central Valley Home School's Breakfast Before Break event and visit with students and their families.
9. First Reading: Board Policies/Administrative Regulations/Exhibits
- 9.1. AR 4212: Appointment and Conditions of Employment

9.2. BP 4216: Probationary/Permanent Status

No changes were made to the policies and regulations. They will be presented for approval at the next Board meeting.

**CONVENE ORGANIZATIONAL MEETING**

10. Election of Officers

10.1. President

10.2. Clerk

10.3. Secretary

Items 10.1.-10.3.

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom, to nominate Mrs. Constance Lunde as President for 2020, Mr. Shane Murray as Clerk for 2020, and Dr. Wesley Sever as Secretary for 2020.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

11. Consider Approval of Statement of Facts

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

12. Consider Approval of Voting Certificate: Representative and Alternate Representative – County Committee on School District Organization

Moved: Mr. Bergstrom; Seconded: Mrs. Smith Quinn, to nominate Mrs. Lunde as Representative and Mr. Murray as Alternate Representative

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

13. Consider Approval of Authorized Signature Permit

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

14. Consider Approval of Proposed 2020 Board Meeting Dates

Moved: Mr. Yanes; Seconded: Mr. Murray, to approve the 2020 Board meeting dates as proposed

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

## RECONVENE REGULAR MEETING

### ACTION

#### 15. Consent Agenda

- 15.1. Consider Approval of Minutes – November 18, 2019 Board Meeting
- 15.2. Consider Approval of Minutes – November 22, 2019 Board Meeting
- 15.3. Consider Approval of Cash Balances
- 15.4. Consider Approval of Budget Report
- 15.5. Consider Approval of Accounts Payable Report
- 15.6. Consider Approval of Request to Surplus Equipment

#### Items 15.1. – 15.6.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Abstain; Mrs. Lunde – Yes; Mr. Murray – Abstain; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 3-0

### BUSINESS SERVICES

#### 16. Consider Adoption and Certification of 2019-20 First Interim Budget Report

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

### HUMAN RESOURCES

#### 17. Consider Approval of Request to Offer a \$1,000 Retirement Incentive if Employee Submits Letter of Resignation for the Purposes of Retirement by Friday, January 31, 2020, at 4:00 p.m.

Moved: Mrs. Smith Quinn; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

#### 18. Consider Approval of Contract with Card Connect Banking Service

Moved: Mr. Yanes; Seconded: Mr. Murray

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

### ADMINISTRATIVE SERVICES

#### 19. Consider Approval of Board Policies/Administrative Regulations/Exhibits

- 19.1. BP 4119.24, 4219.24, 4319.24: Maintaining Appropriate Adult-Student Interactions
- 19.2. AR/E(1) 5117: Interdistrict Attendance

Moved: Mr. Yanes; Seconded: Mr. Bergstrom

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## **PUBLIC COMMENT**

### 20. Public Comment on Agendized and Non-Agendized Items

No Comments were received from the public.

### 21. Set Date, Time, and Location of Next Regularly Scheduled Board Meeting: Monday, January 13, 2020, 4:00 p.m., Professional Development Building

## **CLOSED SESSION**

### 22. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

### 23. Anticipated Litigation (Government Code Section 54956.9(b))

### 24. Public Employee Employment

#### 24.1. Certificated Personnel

24.1.1. Consider Approval of Student Teachers for the 2019-20 Spring Semester

#### 24.2. Classified Personnel

24.2.1. Consider Acceptance of Resignation: Paraprofessional, EL – Reagan Elementary School

24.2.2. Consider Acceptance of Resignation: Paraprofessional, RSP – Reagan Elementary School

### 25. Pupil Personnel

#### 25.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204, 35146)

25.1.1. Consider Approval of 2019-20 New Attendance Requests – Central Valley Home School

### 26. Public Employee Annual Evaluation (Government Code Section 54957)

#### 26.1. Superintendent

## **RECONVENE PUBLIC SESSION**

## **ACTION**

### 27. Report of Actions Taken in Closed Session

#### Action taken on agenda items 24.1.1.-24.2.2:

Moved: Mr. Yanes; Seconded: Mr. Murray, to take the following action:

- Approved Student Teachers for the 2019-20 Spring Semester
- Accepted Resignation: Sarah Gonzalez, Paraprofessional, EL – Reagan Elementary School
- Accepted Resignation: Karen O'Brien, Paraprofessional, RSP – Reagan Elementary School

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

#### Action taken on agenda item 25.1.1.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- 2019-20 New Attendance Requests – Central Valley Home School –Approved all requests.

Approved: Mr. Bergstrom – Yes; Mrs. Lunde – Yes; Mr. Murray – Yes; Mrs. Smith Quinn – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

Action taken on agenda item 26.1.:

The Superintendent received a positive evaluation from the Governing Board.

28. Adjourn

Meeting was adjourned at 5:49 p.m.