

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

May 21, 2018

**Kingsburg Elementary Professional Development Building
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call
Board President, Russell Osato, called the meeting to order at 4:00 p.m.

Board Members Present:

Russell Osato, President
Rev. Edward Ezaki, Clerk
Connie Lunde, Member
Karyll Smith Quinn, Member
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Nick Taylor, Ed.D., CBO

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Rev. Ezaki; Seconded: Mrs. Lunde, to approve the May 21, 2018, Board agenda as submitted.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes - Yes

Motion Carried: 5-0

DISCUSSION

5. Superintendent's Report
 - 5.1. Communications/Recognitions
 - 5.1.1. Dr. Sever welcomed the Rafer Johnson Junior High Chamber Choir who performed two songs for the Board. Thank you to Director Josh Merritt.
 - 5.1.2. "Our Hero Award"- The Board recognized seven parents or community members (one from each site) who go beyond the call of duty for the students and staff of Kingsburg Elementary. They received the first ever "Our Hero" awards. Each principal introduced a parent or community member, spoke about their volunteerism, and presented them with

a plaque. The Board thanked them for their hard work this year and for the impact they have made with students and staff.

Washington- Wendy Reddell
Roosevelt- Bricki McNulty
Lincoln- Sarah Lane
Reagan- Karen Schmal
Rafer- Patty Gonzales
CVHS- Lisa Van Gronigen
Island- Gina Henslee

- 5.1.3. June 4th- All KHS Seniors will be walking the Washington campus in their caps and gowns in front of all the Kindergarten students.
 - 5.1.4. Family Fun Night at Lincoln School was a huge success. Dr. Sever thanked the community for coming out. Lincoln School made a profit of \$5,115.33.
 - 5.1.5. The Larry L. Hillblom Foundation has approved a grant request of \$10,985.85 to help cover the start-up cost for the children's literature books for Kingsburg Reads One Book project.
 - 5.1.6. Mrs. Rosas, RSP teacher at Lincoln Elementary, wrote the last book in her Cinnamon School series. Dr. Sever shared the book with the Board. Each character is patterned after people in her life.
 - 5.1.7. Mr. Rodriguez, Mr. Pickrell, and Mr. Stovall were recently honored at a Fresno State baseball game on National School Principal Day at Bulldog Stadium.
 - 5.1.8. Heidi East Bench – Dr. Sever thanked S&S Metal, the Silva Family, and Heidi's father for making Heidi's bench a reality. The bench was installed on Monday afternoon outside of the new Professional Development Building behind the District Office. The next time you come by, check out this beautiful tribute to our dear friend and colleague.
6. Assistant Superintendent's Report
- 6.1. CAASPP testing is finishing up and Mrs. Sembritzki has received preliminary results. The numbers are looking pretty good. Testing has gone very smooth this year. Thank you to our principals, staff and IT department for your hard work.
 - 6.2. Grant from Larry L. Hillblom Foundation – The Larry L. Hillblom Foundation approved a grant for children's literature books for Kingsburg Reads One Book Project. Every student in our district will get the book *Charlie and the Chocolate Factory*. More information will be coming as we get closer to this exciting project!
7. Chief Business Official's Report
- 7.1. Mrs. Sembritzki and Dr. Taylor have been working on the LCAP and budget. They met with Sounding Board and talked about successes this year and projects for the summer.
 - 7.2. Projects Update –
 - 7.2.1. Washington- There is some money for ADA improvements. They will be redoing one of the restrooms at Washington.
 - 7.2.2. Roosevelt- There are plans for a shade structure where the tree used to be. Mr. Scott, Mr. Marshall and Dr. Taylor walked the site and discussed some ideas for a single entrance.
 - 7.2.3. Lincoln- The library remodel will be happening this summer.
 - 7.2.4. Reagan- There is a bird situation they are working on. They are looking for ways to discourage the birds from getting into the awnings. Shade for Reagan will be with the next bond projects.
 - 7.2.5. Rafer- Local softball and soccer had storage containers on site that was moved. We will be placing some pads down for more storage and also a port-a-potty in the corner of campus that is accessible for cleaning from the street.

- 7.2.6. CVHS- There is a plan for shade and a portable. This will be done towards the end of the summer after looking at enrollment numbers.
- 7.2.7. The Rafer Track is on schedule to be completed before school begins.

- 8. First Reading: Board Policies/Administrative Regulations/Exhibits
 - 8.1. Revised BP/AR 3320: Business and Noninstructional Operations – Claims and Actions Against the District
 - 8.2. Revised AR 4121: Certificated Personnel – Temporary/Substitute Personnel
 - 8.3. Revised AR 4161.8, 4261.8, 4361.9: All Personnel – Family Care and Medical Leave
 - 8.4. Revised AR 4261.1: Personnel – Personal Illness/Injury Leave
 - 8.5. Revised BP 5145.6: Students – Parent Notifications

No changes were made to the policies. They will be presented for approval at the next Board meeting.

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Local Control Accountability Plan (LCAP)

2018-19 Proposed Budget

No comments were received from the public.

RECONVENE PUBLIC SESSION¹

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Proposed Adoption of a Developer Fee Justification Study and the Increase of the Statutory School Fee

No comments were received from the public.

RECONVENE PUBLIC SESSION

ACTION

- 9. Consent Agenda
 - 9.1. Consider Approval of Minutes – April 16, 2018, Board Meeting
 - 9.2. Consider Approval of Cash Balances
 - 9.3. Consider Approval of Budget Report
 - 9.4. Consider Approval of Accounts Payable Report
 - 9.5. Consider Approval of Request to Surplus Equipment
 - 9.6. Consider Approval of Contract for Jeff Eben Presentation
 - 9.7. Consider Approval of Out-of-State Conference Request
 - 9.8. Consider Approval of AVID Membership Contract
 - 9.9. Consider Approval of Proposal from Executive Business Products for Furniture for the Professional Development Building

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes

Motion Carried: 4-0

¹ Reverend Ezaki left the meeting in progress.

BUSINESS SERVICES

10. Consider Approval of Request to Increase Meal Prices for the 2018-19 School Year

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

11. Consider Approval of Proposal from BorderLAN Security for Internet Filter System

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

12. Consider Approval of Change Order from American Modular Systems for Expansion Joint Additions

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

13. Consider Approval of Contract with Darden Architects for the Washington Elementary School Restroom Modernization Project

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

14. Consider Approval of Proposal from Sound Contracting for Sound, Data, Display Infrastructure, and Equipment for the Professional Development Building

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

15. Consider Approval of Snapshot Audit Agreement with The SpyGlass Group, LLC

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

16. Consider Approval of Proposal for Architectural Services Through SIM-PBK Architects for the Administration Building Remodel

Moved: Mrs. Lunde; Seconded: Mr. Yanes

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

17. Consider Approval of Proposal from Sierra Casework Inc. for Cabinets for the Professional Development Building

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

18. Consider Approval of Proposal from Visual Ink for Professional Development Building Signage

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

19. Consider Adoption of Resolution No. 18-07: In the Matter of Adopting Development Fees on Residential and Commercial and Industrial Development to Fund the Construction or Reconstruction of School Facilities

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

CURRICULUM AND INSTRUCTION

20. Consider Acceptance of Grant from Larry L. Hillblom Foundation for Children's Literature Books for Kingsburg Reads One Book Project

Moved: Mrs. Smith Quinn; Seconded: Mr. Yanes

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

HUMAN RESOURCES

21. Consider Approval of Variable Term Waiver Request for Karissa A. Koch, Speech-Language Pathologist, Grades K-1; Employment Will Be on the Basis of a Credential Waiver

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

22. Consider Approval of Educational Specialist Provisional Internship Permit (PIP) for Heather Schofield for the Purpose of Teaching Special Education at Washington Elementary School

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

23. Consider Adoption of Resolution No. 18-08: In the Matter of Designating Unsalaries Persons Specifically Authorized to Perform Volunteer Services Without Pay for the School District as Employees for the Limited Purpose of Qualifying for Workers' Compensation Insurance Coverage

Moved: Mrs. Smith Quinn; Seconded: Mrs. Lunde

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

24. Consider Approval of \$25,000 Life Insurance Policy for all Contracted Employees Working More Than 10 Hours Per Week

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

25. Consider Approval of Revised Job Description
25.1. Central Valley Home School Teacher Grades K-8

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

ADMINISTRATIVE SERVICES

26. Consider Approval of Board Policies/Administrative Regulations/Exhibits
- 26.1. Revised BP/AR 1312.3: Community Relations – Uniform Complaint Procedures
 - 26.2. Revised AR 3230: Business and Noninstructional Operations – Federal Grant Funds
 - 26.3. Revised AR 3514.2: Business and Noninstructional Operations – Integrated Pest Management
 - 26.4. Revised BP 4111, 4211, 4311: Personnel – Recruitment and Selection
 - 26.5. Revised BP/AR 4119.11, 4219.11, 4319.11: All Personnel – Sexual Harassment
 - 26.6. Revised BP/AR 5022: Students – Student and Family Privacy Rights
 - 26.7. Revised BP 6161.1: Instruction – Selection and Evaluation of Instructional Materials
 - 26.8. Revised BP 6162.5: Instruction – Student Assessment

Moved: Mrs. Lunde; Seconded: Mrs. Smith Quinn

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;
Mr. Yanes – Yes
Motion Carried: 4-0

PUBLIC COMMENT

27. Public Comment on Agendized and Non-Agendized Items

No comments were received from the public.

28. Set Date, Time, and Location of Next Board Meeting: Monday, June 18, 2018, 4:00 p.m., Professional Development Building

CLOSED SESSION – 5:00 P.M.

29. Conference with Labor Negotiators (Government Code Section 5457.6)

29.1. Agency Designated Representative: Dr. Wesley Sever, Superintendent

29.2. Employee Organization: CSEA Unit No. 879

30. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

31. Public Employee Employment

31.1. Certificated Personnel

31.1.1. Consider Acceptance of Resignation: Grade 6 Teacher – Reagan Elementary School

31.1.2. Consider Acceptance of Resignation: RSP Teacher – Washington Elementary School

31.1.3. Consider Approval of Student Teachers for the 2018-19 Fall Semester

31.1.4. Consider Approval of Request to Hire Grade K Teacher – Washington Elementary School

31.1.5. Consider Approval of Request to Hire RSP Teacher – Washington Elementary School

31.1.6. Consider Approval of Request to Hire Independent Study Teacher – Central Valley Home School

31.2. Classified Personnel

31.2.1. Consider Acceptance of Resignation: Paraprofessional – Roosevelt Elementary School

31.2.2. Consider Approval of Request to Hire Paraprofessional-RSP – Special Education

31.2.3. Consider Approval of Request to Hire Paraprofessional-RSP – Special Education

32. Pupil Personnel

32.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)

32.1.1. Consider Approval of 2018-19 New Attendance Requests – Central Valley Home School

32.1.2. Consider Approval of 2018-19 Renewal Attendance Requests – Central Valley Home School

32.2. Student Retention Appeal Pursuant to BP/AR 5123

32.2.1. Retention Appeal for Student 17-18:1

RECONVENE PUBLIC SESSION

ACTION

33. Report of Actions Taken in Closed Session

Action Taken on Agenda Item 31.1.1. – 31.1.6.:

Moved: Mr. Yanes; Seconded: Mrs. Lunde, to accept/approve the following:

- Accepted Resignation: Nikki Fuller, Grade 6 Teacher – Reagan Elementary School
- Accepted Resignation: Hillary Ullmann, RSP Teacher – Washington Elementary School
- Approved Student Teachers for the 2018-19 Fall Semester
- Approved Request to Hire Desiree Resendez, Grade K Teacher – Washington Elementary School
- Approved Request to Hire Heather Schofield, RSP Teacher – Washington Elementary School
- Approved Request to Hire Raymond Lee, Independent Study Teacher – Central Valley Home School

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Mr. Yanes – Yes

Motion Carried: 4-0

Action Taken on Agenda Item 31.2.1. – 31.2.3.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to accept/approve the following:

- Accepted Resignation: Annarosa Salazar, Paraprofessional – Roosevelt Elementary School
- Approved Request to Hire Marc Krohn, Paraprofessional-RSP – Special Education
- Approved Request to Hire Rachelle Toliver, Paraprofessional-RSP – Special Education

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda items 28.1.1. – 28.1.4.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to take the following action:

- 2018-19 New Attendance Requests – Central Valley Home School – Approved all requests.
- 2018-19 Renewal Attendance Requests – Central Valley Home School – Approved all requests.

Approved: Mrs. Lunde – Yes; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Mr. Yanes – Yes

Motion Carried: 4-0

Action taken on agenda item 32.2.1.:

Moved: Mr. Yanes; Seconded: Mrs. Smith Quinn, to uphold the findings of the school and administrative staff and recommended that the appeal be denied.

Denied: Rev. Ezaki – Yes; Mrs. Lunde – Abstain; Mr. Osato – Yes; Mrs. Smith Quinn – Yes;

Mr. Yanes – Yes

Motion Carried: 4-0

34. Adjourn

Meeting was adjourned at 6:28 p.m.