

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
GOVERNING BOARD MEETING**

**August 18, 2014**

**Kingsburg Elementary Charter School District Office Board Room  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m. – PUBLIC SESSION**

**5:00 p.m. – CLOSED SESSION**

**6:00 p.m. – PUBLIC SESSION**

(Please note: Designated times are approximate)

**MINUTES**

**PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS**

1. Call to Order and Roll Call  
Rev. Ezaki, Board President, called the meeting to order at 4:02 p.m.

**Board Members Present:**

Rev. Edward Ezaki, President  
Connie Lunde, Member  
Larry Lungren, Member  
Frank Warren, Jr., Clerk  
Frank Yanes, Member

**District Office Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Melanie Sembritzki, Assistant Superintendent  
Andrea Affrunti, CBO

2. Pledge of Allegiance
3. Moment of Contemplative Silence
4. Approval of Agenda

Moved: Mr. Yanes; Seconded: Mr. Lungren, to approve the August 18, 2014, Board agenda with the following addenda:

- Addendum to Closed Session, Classified Personnel – Agenda Item 19.2.9.  
Consider Approval of Request to Hire Human Resources Secretary – District Office
- Addendum to Closed Session, Pupil Personnel – Agenda Item 20.1.1.  
Consider Approval of 2014-15 New Attendance Requests – Site-Based Program
- Addendum to Closed Session, Pupil Personnel – Agenda Item 20.1.2.  
Consider Approval of 2014-15 Renewal Attendance Requests – Site-Based Program
- Addendum to Closed Session, Pupil Personnel – Agenda Item 20.1.3.  
Consider Approval of 2014-15 New Attendance Requests – Central Valley Home School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

## DISCUSSION

### 5. Superintendent's Report

#### 5.1. Communications

##### 5.1.1. Letter of Gratitude from Robin Peterson's Family

The Peterson family sent a letter to the Board, thanking them for honoring Robin Peterson and putting the Lincoln library in his name. Wes commented that the recognition was well-deserved.

#### 5.2. Recognitions

##### 5.2.1. EL/Jump Start Summer School

The EL/Jump Start Summer School culminated in a celebration, complete with a piñata filled with healthy snacks and toothbrushes. They had as many parents as kids attend the final event. Wes recognized Nancy Tikkanen, Coordinator; Jill Owens and Beth Dignan, Teachers; Janelle Baker and Lupe Cruz, Paraprofessionals, for taking time out of their busy summer to help make the summer school a success.

##### 5.2.2. Karyll Smith Quinn

Wes welcomed Karyll Smith Quinn to the meeting. She is running unopposed in Larry Lungren's area. Russell Osato is running unopposed in Frank Warren, Jr.'s, area, and Rev. Ed Ezaki is running unopposed.

### 6. Assistant Superintendent's Report

#### 6.1. Summer Planning Days for Teachers

Melanie thanked the Board for allowing them to have their first summer planning meeting. Forty teachers attended either one or both of the sessions.

#### 6.2. LCAP

Revisions were made in the narrative portion of the LCAP, and comments were written regarding the LCFF. The LCAP is on the district's website.

#### 6.3. Pupil Services

The district is having a positive attendance campaign to increase our already great attendance from 95% to 100%. Jill Bowie and Mary Silva will speak to parents during parent orientation meetings. Parent education nights are scheduled to make parents aware of services that KCAPs provides, immunization clinics, etc. A truancy intervention program will be established as a preventative program to help those parents who have problems getting their students to school.

### 7. CBO's Report

#### 7.1. Budget

The Rainy Day Fund has been assigned as Prop 2 on the November ballot. Prop 2 establishes a maximum reserve for school districts. This legislation is still pending final details.

#### 7.2. Projects

Prop 39 Projects: Wes, James and Andrea will meet with the project manager (IES) on August 26 to start putting the district's plan together to submit to CEC. IES has had 100% of the plans they've submitted on behalf of other districts approved on the first go-round.

School Projects: The Rafer library looks fantastic! CVHS tack board is up and walls look great! Office staff has been moved up to the front. Two busses have been ordered. A third bus will be ordered with grant money. Golf carts have been ordered with a \$100,000 grant the district received.

Josh O'Bannon addressed the Board regarding the Roosevelt parking lot. Changes and modifications were made on the civil drawings. Josh is hopeful that the redesign will bring the cost down quite a bit.

8. First Reading: Board Policies/Administrative Regulations/Exhibits
  - 8.1. Revised BP/AR 3260: Business and Noninstructional Operations: Fees and Charges
  - 8.2. Revised BP 6162.5: Instruction: Student Assessment

No changes were made to the policies. They will be brought back to the next Board meeting for approval.

## **ACTION**

9. Consent Agenda
  - 9.1. Consider Approval of Minutes – July 21, 2014, Board Meeting
  - 9.2. Consider Approval of Cash Balances
  - 9.3. Consider Approval of Budget Report
  - 9.4. Consider Approval of Accounts Payable Report
  - 9.5. Consider Approval of Request to Discard Obsolete Equipment

Moved: Mr. Warren, Jr.; Seconded: Mrs. Lunde

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

## **HUMAN RESOURCES**

10. Consider Approval of Revised Job Description – Secretary: Human Resources

Moved: Mr. Lungren; Seconded: Mr. Yanes

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

11. Consider Approval of Revised Salary Schedule: Classified Administrative/Supervisory/Confidential

Moved: Mr. Yanes; Seconded: Mr. Lungren

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Mr. Yanes – Yes

Motion Carried: 5-0

## **ADMINISTRATIVE SERVICES**

12. Consider Approval of Nominations for the 2014-15 Fresno County Committee on School District Organization

Item died for lack of motion.

13. Consider Approval of Nominations for the California School Boards Association Director-at-Large, Asian Pacific Islander and Hispanic

Item died for lack of motion.

14. Consider Approval of Board Policies/Administrative Regulations/Exhibits
  - 14.1. Revised AR 1240: Community Relations – Volunteer Assistance
  - 14.2. Revised BP/AR 3515: Business and Noninstructional Operations - Campus Security

Moved: Mr. Lungren; Seconded: Mr. Warren, Jr.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;  
Mr. Yanes – Yes

Motion Carried: 5-0

15. Set Date, Time, and Location of Next Board Meeting, Monday, September, 8, 2014, 3:30 p.m., Reagan Elementary School Library and new staff reception.

#### **4:30 P.M.**

16. Public Comment on Agendized and Non-Agendized Items

Andrea Affrunti acknowledged everyone who worked so hard this summer – maintenance, grounds, James, Carol, who processed 37 new hires, and Nadine trying to get all her positions filled. Everyone has done a great job. The Board thanked everyone for their hard work.

#### **CLOSED SESSION**

17. Conference with Labor Negotiators (Government Code Section 5457.6)

17.1. Agency Designated Representative: Dr. Wesley Sever, Superintendent

17.2. Employee Organization: CSEA Unit No. 879

18. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

19. Public Employee Employment

##### 19.1. Certificated Personnel

19.1.1. Consider Approval of Student Teachers for the 2014-15 Fall Semester

19.1.2. Consider Acceptance of Resignation: English/Social Science Teacher – Rafer Johnson Jr. High School

19.1.3. Consider Approval of Request to Hire Grade 2 Teacher – Lincoln Elementary School

19.1.4. Consider Approval of Request to Hire Grade 5 Teacher – Reagan Elementary School

19.1.5. Consider Approval of Request to Hire English/Social Science Teacher – Rafer Johnson Jr. High School

##### 19.2. Classified Personnel

19.2.1. Consider Acceptance of Resignation for Purposes of Retirement: Custodial/Grounds – Maintenance and Operations

19.2.2. Consider Acceptance of Resignation: Paraprofessional, Categorical – Lincoln Elementary School

19.2.3. Consider Approval of Request to Hire Cook I – Washington Elementary School

19.2.4. Consider Approval of Request to Hire Paraprofessional, Categorical – Lincoln Elementary School

19.2.5. Consider Approval of Request to Hire Cafeteria Helper – Reagan Elementary School

19.2.6. Consider Approval of Request to Hire Paraprofessional, Categorical/Office Clerk – Rafer Johnson Jr. High School

19.2.7. Consider Approval of Request to Hire Cafeteria Helper – Rafer Johnson Jr. High School

19.2.8. Consider Approval of Request to Hire Secretary – Maintenance, Operations and Transportation

19.2.9. Consider Approval of Request to Hire Human Resources Secretary – District Office

19.2.10. Consider Approval of Request for Leave of Absence through September 30, 2014: Paraprofessional, Categorical – Rafer Johnson Jr. High School

20. Pupil Personnel

##### 20.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)

20.1.1. Consider Approval of 2014-15 New Attendance Requests – Site-Based Program

20.1.2. Consider Approval of 2014-15 Renewal Attendance Requests – Site-Based Program

20.1.3. Consider Approval of 2014-15 New Attendance Requests – Central Valley Home School

20.1.4. Consider Approval of 2014-15 Renewal Attendance Requests – Central Valley Home School

**RECONVENE PUBLIC SESSION**

**ACTION**

21. Report of Actions Taken in Closed Session

Action Taken on Agenda Items 19.1.1. – 19.2.10

Moved: Mrs. Lunde; Seconded: Mr. Warren, Jr., to accept/approve the following:

- Student Teachers for the 2014-15 Fall Semester
- Resignation: Rhonda Brand, English/Social Science Teacher – Rafer Johnson Jr. High School
- Request to Hire Kristi Jensen, Grade 2 Teacher – Lincoln Elementary School
- Request to Hire Leah Vargas, Grade 5 Teacher – Reagan Elementary School
- Request to Hire Sarah Alvarado, English/Social Science Teacher – Rafer Johnson Jr. High School
- Resignation for Purposes of Retirement: John Lamborn, Custodial/Grounds – Maintenance and Operations
- Resignation: Sylvia Guerra, Paraprofessional, Categorical – Lincoln Elementary School
- Request to Hire Katie Bass, Hire Cook I – Washington Elementary School
- Request to Hire Amie Rogers, Paraprofessional, Categorical – Lincoln Elementary School
- Request to Hire Crystal Blanco, Cafeteria Helper – Reagan Elementary School
- Request to Hire Payton Alexander, Paraprofessional, Categorical/Office Clerk – Rafer Johnson Jr. High School
- Request to Hire Lisa Vargas, Cafeteria Helper – Rafer Johnson Jr. High School
- Request to Hire Tawnya Dewhirst, Secretary – Maintenance, Operations and Transportation
- Request to Hire Brandee Lopez, Administrative Assistant-HR, District Office
- Request for Leave of Absence through September 30, 2014: Dalaina Masterson, Paraprofessional, Categorical – Rafer Johnson Jr. High School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

Action Taken on Agenda Items 20.1.1. – 20.1.4.

Moved: Mr. Yanes; Seconded: Mr. Warren, Jr., to approve the following:

- 2014-15 New Attendance Requests – Site-Based Program
- 2014-15 Renewal Attendance Requests – Site-Based Program
- 2014-15 New Attendance Requests – CVHS
- 2014-15 Renewal Attendance Requests – CVHS

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;  
Mr. Yanes – Yes  
Motion Carried: 5-0

22. Adjourn

The meeting was adjourned at 5:40 p.m.