

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT
GOVERNING BOARD MEETING**

April 22, 2014

**Kingsburg Elementary Charter School District Office Board Room
1310 Stroud Avenue
Kingsburg, California 93631**

4:00 p.m.

MINUTES

PUBLIC SESSION AND PUBLIC COMMENT ON AGENDIZED AND NON-AGENDIZED ITEMS

1. Call to Order and Roll Call

Rev. Ezaki, Board President, called the meeting to order at 4:00 p.m.

Board Members Present:

Rev. Edward Ezaki, President
Connie Lunde, Member
Larry Lungren, Member
Frank Warren, Jr., Clerk
Frank Yanes, Member

District Office Administrators Present:

Wesley Sever, Ed.D., Superintendent
Melanie Sembritzki, Assistant Superintendent
Andrea Affrunti, CBO

2. Pledge of Allegiance

3. Moment of Contemplative Silence

4. Approval of Agenda

Moved: Mr. Warren, Jr.; Seconded: Mrs. Lunde, to approve the April 22, 2014, Board agenda with the following addenda:

- Addendum to Action Agenda, New Agenda Item 17.
Consider Approval of 2014-15 Staff Contracts
- Addendum to Action Agenda, New Agenda Item 18.
Consider Approval of Student Teaching Agreements: Fresno Pacific and Kremen School of Education
- Addendum to Action Agenda, New Agenda Item 19.
Consider Adoption of Resolution No. 14-14 In the Matter of Authorizing Execution and Delivery of COP's
- Addendum to Closed Session, Agenda Item 23.1.4.
Consider Approval of Request to Hire First Grade Teacher – Roosevelt Elementary School

- Addendum to Closed Session, New Agenda Item 23.1.8.
Consider Approval of Request to Hire Math Teacher – Rafer Johnson Jr. High School
- Addendum to Closed Session, New Agenda Item 23.2.2.
Consider Approval of Request to Hire Paraprofessional – Categorical – Lincoln Elementary School
- Delete Closed Session Item 23.1.6.
Consider Approval of Request to Hire Fifth Grade Teacher – Reagan Elementary School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

5. Public Comment on Agendized and Non-Agendized Items
The Governing Board was addressed by Judy Johnson and Danny Pumarejo.

DISCUSSION

6. Superintendent's Report
 - 6.1. Recognitions
 - 6.1.1. Teacher, Classified Employee, and Administrator of the Year
Barbara McPherson, 3rd grade teacher, Lupe Cruz, Paraprofessional, Reagan Elementary, and Bobby Rodriguez, Principal, Reagan Elementary, were recognized as district employees of the year. The Board thanked them for their service to the district.
 - 6.2. Communications
 - 6.2.1. Kaizen Presentation – Lori Willson, Principal, Roosevelt Elementary School/Central Valley Home School
Lori Willson, Principal, Roosevelt Elementary School, Central Valley Home School, and Island Community Day School, presented her report.
 - 6.2.2. Retirement Reception – Wednesday, May 14, 2014, 3:30 p.m., Reagan Elementary School
Board members were invited to attend the reception honoring our retirees on May 14, 2014, at 3:30 p.m., at Reagan Elementary School.
 - 6.2.3. Legislative Action Day
Wesley Sever, along with other superintendents, visited senators Jim Patterson and Andy Vidak in their offices. They discussed Common Core funds and have allocated 1.6 billion to the State of California for the implementation. The superintendents lobbied for additional Common Core funds, state pensions funding shortfall, EL reclassification, and streamlining teacher dismissal process. They also talked about transportation. Many of the senators from Los Angeles and other large metropolitan areas are used to having their students walk to school. They don't understand that we have a lot of students who live in the country and rely on bussing. Senators Patterson and Vidak understand this issue.
 - 6.2.4. Scale-Up
The school districts of Sanger, Firebaugh, Earlimart, Fowler, and Mendota awarded our district a \$70,000 grant. \$35,000 is available this year and \$35,000 the next year to hire someone to look at data for us. The person would work 40% for just our district and would hold a PLC with all six districts.

7. Assistant Superintendent's Report

7.1. Testing

The district started testing today and it's gone relatively well. All the testing is done on computers. Teachers had to learn how to log students on, learn pausing rules, what to do if everything freezes, etc. Reagan and CVHS have already started testing. We will not receive results from the tests this year. It's really to help give the state and our district an idea of what to expect and to prepare for next year when there will be test results.

7.2. Math Textbook Adoption Process

The textbook adoption process is going well. We started with a committee that attended the publishers fair and looked at all textbooks up for adoption. We weeded out some of them and then narrowed it down to two choices. The committee members are reviewing the two choices. Every teacher will have a chance to pilot the textbooks for 3-4 weeks. Teachers will then vote and give recommendations to site administrators, then to the Academic Leadership Team, and then to Wes for a recommendation to the Governing Board this June.

7.3. PBIS Award

Congratulations to Laura North and the Rafer staff for receiving a bronze award for PBIS. This is Rafer's first year of a three-year program so they were only eligible for the bronze award. PBIS is making a big difference. Expulsion and suspension numbers are down dramatically. Students are learning life skills and coping so it doesn't lead to a suspension or expulsion. Character Counts and Olweus fall under the umbrella of PBIS.

8. CBO's Report

8.1. Proposed 2014 Certificates of Participation

The district has to submit a packet to FCOE to show them that we will be able to make the payments and what the proposed payment schedule will be. They have agreed to move us forward.

8.2. State Revenues

The state revenues appear to still be moving forward. They are coming in higher than the state projections. The May revise should still be good.

8.3. Bus Replacement

The district hasn't heard back on our applications. The district's name will be on the busses.

8.4. Portables at Rafer

We need to look at getting two more portables for Rafer due to class sizes. The ones we got a couple of years ago have already filled up. The cost is estimated at \$70,000 each. We will bring this item to the Board for formal approval at a later date.

8.5. Master Plan

We just sent in the final diagrams today. This should be finalized by the next Board meeting.

8.6. Prop 39 Proposals

We chose a vendor and are waiting on FCOE to put together the contract. It will be on the next board meeting agenda.

9. First Reading: Board Policies/Administrative Regulations/Exhibits

9.1. Revised BP 3513.3: Business and Noninstructional Operations – Tobacco-Free Schools

9.2. Revised AR 4217.3: Classified Personnel: Layoff/Rehire

No changes were made. Policies will be approved at the next Board meeting.

ADJOURN FOR PUBLIC HEARING

PUBLIC HEARING

Quarterly Report on Williams Uniform Complaints

Notice of Proposed Adoption of a Developer Fee Study and the Increase of the Statutory School Fee

No comments were received from the public.

ACTION

10. Consent Agenda

- 10.1. Consider Approval of Minutes – March 10, 2014, Board Meeting
- 10.2. Consider Approval of Cash Balances
- 10.3. Consider Approval of Budget Report
- 10.4. Consider Approval of Accounts Payable Report

Moved: Mr. Yanes; Seconded: Mrs. Lunde

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

BUSINESS SERVICES

11. Consider Approval of Proposal from Trinity System Group, Inc., to Provide DSA Approved Construction Documents for Washington and Roosevelt Restroom Modernizations

Moved: Mr. Yanes; Seconded: Mr. Lungren

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

12. Consider Approval of Copier Agreement with Ray Morgan Company

Moved: Mr. Warren, Jr.; Seconded: Mr. Yanes

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

HUMAN RESOURCES

13. Consider Adoption of Resolution No. 14-13 In the Matter of Designating a Senior Management Position

Moved: Mr. Warren, Jr.; Seconded: Mr. Lungren

Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

14. Consider Approval of Job Descriptions

- 14.1. Chief Business Official (Revised)
- 14.2. Library Media Specialist (Revised)

- 14.3. Physical Education Teacher/Intervention Program – Grades 4, 5, and 6 (New)
- 14.4. Systems & Database Administrator (New)

Moved: Mrs. Lunde; Seconded: Mr. Warren, Jr.
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

- 15. Consider Approval of 2014-15 Salary Schedules
For the Certificated Salary Schedule, there is a 4% increase over the 2013-14 salary schedule for steps 1-15, and a 4.5% increase for steps 16-21. In addition, the substitute daily rate of pay will be increased from \$95 to \$105 per day and the long-term sub pay will be increased from \$105 to \$115.

- 15.1. Certificated
- 15.2. Certificated Management
- 15.3. Unrepresented Classified
- 15.4. Classified Administrative/Supervisory/Confidential

Moved: Mr. Yanes; Seconded: Mr. Lungren
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

- 16. Consider Approval of National University Student Teaching and Practicum Agreement

Moved: Mr. Lungren; Seconded: Mr. Yanes
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

ADMINISTRATIVE SERVICES

- 17. Consider Approval of 2014-15 Staff Contracts

Moved: Mr. Lungren; Seconded: Mr. Yanes
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

- 18. Consider Approval of Student Teaching Agreements: Fresno Pacific and Kremen School of Education

Moved: Mr. Yanes; Seconded: Mr. Lungren
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

- 19. Consider Adoption of Resolution No. 14-14 In the Matter of Authorizing Execution and Delivery of COP's

Moved: Mr. Lungren; Seconded: Mr. Yanes
Adopted: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

20. Consider Approval of Quarterly Report on Williams Uniform Complaints

Moved: Mrs. Lunde; Seconded: Mr. Warren, Jr.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes

Motion Carried: 5-0

21. Set Date, Time, and Location of Next Board Meeting: Monday, May 19, 2014, 4:00 p.m., District Office Board Room

CLOSED SESSION – 5:30 P.M.

22. Student Discipline (Ed. Code, §48900 et seq.)

The Board will consider student matters. The Education Code requires closed sessions in these cases to prevent disclosure of confidential student record information.

22.1. Hearing and Consideration of Student Expulsion Recommendations

22.1.1. Case No. 13-06

22.1.2. Case No. 13-07

23. Closed Session Item to Consider Complaint Against Employees

24. Conference with Labor Negotiators (Government Code Section 5457.6)

24.1. Agency Designated Representative: Dr. Wesley Sever, Superintendent

24.2. Employee Organization: CSEA Unit No. 879

25. Public Employee Discipline/Dismissal/Release/Complaint (Government Code Section 54957)

26. Public Employee Employment

26.1. Certificated Personnel

26.1.1. Consider Acceptance of Resignation: Grade 5 Teacher - Reagan Elementary School

26.1.2. Consider Approval of Request for Leave of Absence from Full-Time 5th Grade Teacher Position in Order to Continue as the District ELL Coordinator for the 2014-2015 School Year

26.1.3. Consider Approval of Request to Hire Kindergarten Teacher – Washington Elementary School

26.1.4. Consider Approval of Request to Hire Grade 1 Teacher – Roosevelt Elementary School

26.1.5. Consider Approval of Request to Hire PE Teacher/Intervention – Reagan Elementary School

26.1.6. Consider Approval of Request to Hire Math Teacher – Rafer Johnson Jr. High School

26.2. Classified Personnel

26.2.1. Consider Approval of Request to Hire Administrative Assistant – Special Education

26.2.2. Consider Approval of Request to Hire Paraprofessional – Categorical – Lincoln Elementary School

27. Pupil Personnel

27.1. Consider Interdistrict Transfer Requests (Pursuant to Education Code 48204)

27.1.1. Consider Approval of 2013-14 New Attendance Requests – Site-Based Program

27.1.2. Consider Approval of 2013-14 New Attendance Requests – Central Valley Home School

27.1.3. Consider Approval of 2014-15 Renewal Attendance Requests – Site-Based Program

28. Public Employee Annual Evaluation, Superintendent (Government Code Section 54957)

RECONVENE PUBLIC SESSION

ACTION

29. Report of Actions Taken in Closed Session

Action Taken on Agenda Item 22.1.1:

Moved: Mrs. Lunde; Seconded: Mr. Warren, Jr., to accept staff recommendation to expel the student for the remainder of the 2013-14 school year and one additional semester.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action Taken on Agenda Item 22.1.2.:

Moved: Mr. Yanes; Seconded: Mr. Lungren, to accept staff recommendation to expel the student for the remainder of the 2013-14 school year and one additional semester.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action Taken on Agenda Item 26.1.1.:

Moved: Mr. Lungren; Seconded: Mrs. Lunde, to accept the resignation of Chris Long, Grade 5 Teacher – Reagan Elementary School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action Taken on Agenda Item 26.1.2.:

Moved: Mrs. Lunde; Seconded: Mr. Yanes, to approve Nancy Tikkanen’s request for a leave of absence from her full-time 5th grade teacher position in order to continue as the District ELL Coordinator for the 2014-2015 school year.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action Taken on Agenda Item 26.1.3.:

Moved: Mrs. Lunde; Seconded: Mr. Warren, Jr., to approve the hiring of Shauna Loyd, Kindergarten Teacher – Washington Elementary School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action Taken on Agenda Item 26.1.4.:

Moved: Mr. Yanes; Seconded: Mr. Warren, Jr., to approve the hiring of Brittany Golbek, Grade 1 Teacher – Roosevelt Elementary School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action Taken on Agenda Item 26.1.5.:

Moved: Mr. Yanes; Seconded: Mr. Lungren, to approve the hiring of Jacqueline Palmer, P.E. Teacher/Intervention Program – Reagan Elementary School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action Taken on Agenda Item 26.1.6.:

Moved: Mrs. Lunde; Seconded: Mr. Warren, Jr., to approve the hiring of Linda Moon, Math Teacher, Rafer Johnson Jr. High School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action Taken on Agenda Item 26.2.1.:

Moved: Mr. Yanes; Seconded: Mr. Lungren, to approve the hiring of Heather Schofield, Administrative Assistant – Special Education

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action Taken on Agenda Item 26.2.2.:

Moved: Mr. Warren, Jr.; Seconded: Mr. Lungren, to approve the hiring of Sylvia Guerra, Paraprofessional – Categorical – Lincoln Elementary school

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action Taken on Agenda Item 27.1.1.:

Moved: Mr. Lungren; Seconded: Mr. Warren, Jr., to approve 2013-14 New Attendance Request #72 – Site-Based Program

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action Taken on Agenda Item 27.1.2.:

Moved: Mr. Lungren; Seconded: Mr. Yanes, to approve all 2013-14 New Attendance Requests – Central Valley Home School

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

Action Taken on Agenda Item 27.1.3.:

Moved: Mr. Warren, Jr.; Seconded: Mr. Yanes, to approve 2014-15 Renewal Attendance Requests – Site-Based Program –with the exception of #'s 5R, 96R, and 97R.

Approved: Rev. Ezaki – Yes; Mrs. Lunde – Abstain; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes; Mr. Yanes – Yes;
Motion Carried: 4-0

30. Consider Approval of Superintendent's Annual Employment Contract

Moved: Mr. Yanes; Seconded: Mr. Lungren
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

31. Consider Approval of Chief Business Official's Annual Employment Contract

Moved: Mr. Lungren; Seconded: Mr. Yanes
Approved: Rev. Ezaki – Yes; Mrs. Lunde – Yes; Mr. Lungren – Yes; Mr. Warren, Jr. – Yes;
Mr. Yanes – Yes
Motion Carried: 5-0

32. Adjourn

The meeting was adjourned at 8:50 p.m.