

**KINGSBURG ELEMENTARY CHARTER SCHOOL DISTRICT  
CITIZENS' BOND OVERSIGHT COMMITTEE – MEASURE A**

**September 14, 2016**

**Kingsburg Elementary Charter School District Office Board Room  
1310 Stroud Avenue  
Kingsburg, California 93631**

**4:00 p.m.**

**MINUTES**

1. Call to Order  
Superintendent Wesley Sever called the meeting to order at 4:00 p.m.
2. Roll Call  
The Bond Oversight Committee will consist of the following members:  
Heather Bennett  
Scott Carlson  
Jason Coddington  
Ruby deJong  
Dean Johnston  
Sarah Lane (was not present at today's meeting)  
Aida Rushing

**District Administrators Present:**

Wesley Sever, Ed.D., Superintendent  
Nick Sever, Ed.D., Chief Business Official

3. Pledge of Allegiance
4. Approval of Agenda

Moved: Mr. Johnston; Seconded: Mr. Carlson, to approve the September 14, 2016, agenda as submitted.

Approved: Mrs. Bennett – Yes; Mr. Carlson – Yes; Mr. Coddington – Yes; Mrs. deJong – Yes;  
Mr. Johnston – Yes; Mrs. Rushing – Yes  
Motion Carried – 6-0

5. Public Comment  
Dr. Nick Taylor, CBO, commented that the district plans to build a 40 x 60 professional development building that will be funded separately from the bond money. It will be funded by one-time monies.

**DISCUSSION**

6. Review Brown Act  
Dr. Sever reviewed the Brown Act with the members.
7. Conflict of Interest Statement  
Members will fill out the Form 700 and return it to the District Office.

8. Annual Review of Bond Performance Audit and Bond Financial Audit  
As a public agency, the district is required to have an auditor review the bond. Dr. Taylor has requested a proposal from the district's current auditor to evaluate the expenditures to make sure they fall within the requirements.

## **ACTION**

9. Election of Officers
  - a. Chair  
Moved: Mrs. Bennett; Seconded: Mrs. Rushing, to nominate Mr. Johnston as Chair  
  
Approved: Mrs. Bennett – Yes; Mr. Carlson – Yes; Mr. Coddington – Yes; Mrs. deJong – Yes; Mr. Johnston – Yes; Mrs. Rushing – Yes  
Motion Carried – 6-0
  - b. Vice-Chair – Moved: Mrs. Rushing; Seconded: Mr. Johnston, to nominate Mrs. Bennett as Vice-Chair  
  
Approved: Mrs. Bennett – Yes; Mr. Carlson – Yes; Mr. Coddington – Yes; Mrs. deJong – Yes; Mr. Johnston – Yes; Mrs. Rushing – Yes  
Motion Carried – 6-0
  - c. Secretary – Moved: Mr. Carlson; Seconded: Mr. Johnston, to nominate Mrs. Rushing as Secretary  
  
Approved: Mrs. Bennett – Yes; Mr. Carlson – Yes; Mr. Coddington – Yes; Mrs. deJong – Yes; Mr. Johnston – Yes; Mrs. Rushing – Yes  
Motion Carried – 6-0
10. Determine Length of Initial Terms  
  
Moved: Mr. Johnston; Seconded: Mrs. Bennett, to designate Mr. Carlson, Mr. Coddington, Mrs. deJong, and Mrs. Lane to initially serve two-year terms. Mrs. Bennett, Mr. Johnston, and Mrs. Rushing, will serve one-year terms.  
  
Approved: Mrs. Bennett – Yes; Mr. Carlson – Yes; Mr. Coddington – Yes; Mrs. deJong – Yes; Mr. Johnston – Yes; Mrs. Rushing – Yes  
Motion Carried – 6-0
11. Establish Meeting Dates  
Moved: Mrs. Bennett, Seconded: Mr. Carlson, to hold the next meeting during the first week of December 2016, or sooner if needed. The next organizational meeting will be held in September 2017.
12. Approve Citizens' Bond Oversight Committee Bylaws  
Moved: Mr. Carlson; Seconded: Mr. Coddington, to approve the Citizens' Bond Oversight Committee Bylaws.  
  
Approved: Mrs. Bennett – Yes; Mr. Carlson – Yes; Mr. Coddington – Yes; Mrs. deJong – Yes; Mr. Johnston – Yes; Mrs. Rushing – Yes  
Motion Carried – 6-0

13. Sign Citizens' Bond Ethics Policy Statement

All members signed the Citizens' Bond Ethics Policy Statement.

14. Approve Projects List

Dr. Taylor reviewed the list of bond projects.

Moved: Mrs. Bennett; Seconded: Mr. Coddington, to approve the list of projects as submitted.

Approved: Mrs. Bennett – Yes; Mr. Carlson – Yes; Mr. Coddington – Yes; Mrs. deJong – Yes;  
Mr. Johnston – Yes; Mrs. Rushing – Yes

Motion Carried – 6-0

15. Adjourn

The meeting was adjourned at 5:10 p.m.