

Kingsburg Elementary Charter School District



Lincoln Elementary School

MATT STOVALL
Principal

WESLEY SEVER, ED.D.
Superintendent

MELANIE SEMBRITZKI
Assistant Superintendent
Curriculum & Instruction,
Special Projects & Pupil Services

ENGLISH LEARNER ADVISORY COMMITTEE

11/17/2016

Lincoln School Library

2:30 pm

1. Call to Order
 - Roll Call (sign-in sheet)
 - Self Introduction of All Present
 - Explain the Purpose of Forming an ELAC at Lincoln
 - Discuss How the Minutes for Each Meeting Will Be Taken
2. Review of Minutes from Previous ELAC Meeting
3. ELAC Training
 - Read and Discuss SSC and ELAC Training Guide
 - English Learner Advisory Committee Information
 - Robert's Rules of Order
 - Explain the Responsibilities of Being an ELAC Member
 - Explain the Responsibilities of Being a DELAC Representative
 - Review ELAC Bylaws
4. Election of Officers
 - Chairperson
 - Vice Chairperson
 - DELAC Representative (Parent of an EL Student)
5. Future ELAC Meetings
 - Discuss and Establish Dates, Place, and Time for Future ELAC Meetings
 - Complete ELAC Meeting Dates Form
 - Determine School-Level Topics for Future Meetings
6. Public Input
7. Adjournment